Minutes of Soulbury Millennium Green Trust
Management Committee
3rd Septemberal 2026

Attendance: Scott Isaacs, Erica McDonald, Nigel Kemal, Geoff Kiddle, Sharon Keenan, Paul Cragg, Alan Stevens
Apologies: Carla Donatelli

1. Minutes and Matters Arising	
1.1 Barclays Bank	
Alan reported that all now resolved with £100 compensation received from Barclays. Paul still awaiting his card.	
1.2 Dog Poo Bins	
Two new dog poo bins have still to be installed – Nigel has ordered 12 x 8' posts (that will be used for the bins and replacement orchard signage posts on the Green).	**NIGEL**
6 x A3 ibond signs to be ordered from Harlequin. Artwork received from Heather was agreed with the Committee. Nigel will discuss payment with PC	**ERICA/NIGEL**
1.3 Trust Document	
Alan will contact James Fairbairn (Solicitor) to investigate the Trust Document	**ALAN**
1.4 Accounts	
Nigel will contact John Bennett on guidance with transferring accounts to his laptop	**NIGEL**
1.5 Ideas and Enhancements to SMG	
Discussion on Friends of SMG and how to encourage participants – a discussion was also held on the Newsletter. Scotty will put a piece together and discuss with Julian for the next Newsletter.	**SCOTTY**
Leaflets distributed at the next Breakfast – Ian Parrott's permission will be required.	**SCOTTY**

Alan No. 1: Entrance – signage has to be a priority – Discussion held as signage is included on our application for funding to FCC . Small gate opening has to be fixed. Paul No. 2: Orchard area - Paul and his wife had visited the orchard and pruned trees. Paul requires key to open main gate. As lots of fruit from the trees are wasted we should advertise all villagers can help themselves to the fruit. New signs required round trees and logs need renewed. Payback Team to help with this. Erica No. 2: Play Area – Sand required to fill in holes. Wooden slats on play furniture to be repaired as broken and screws coming through. Large bolt also a hazard to be covered. A bench situated outside the play area for parents/carers would also enhance the area. Nigel No. 3 – Hard standing area and woodland either side - New plants for the meadow to be planted as well as the meadow trail to the right side of the copse. Items of interest for children to be placed along walk. Also, climate change plants and a Pagoda for the right-hand side along with growing vines. A discussion was held on signage for plants and encouraging Friends of SMG to contribute towards tasks in the Green. Geoff No. 4 – Amphitheatre, benches and woodland – one of the seats had split and needs replaced. Nigel will oil the bench too. Scaffold poles are perishing and any new poles should be dipped in preservative so they last longer. We should split the liner in the pond so the water can drain naturally and not await any work being carried out. All old equipment e.g., BBQs should be removed – another skip to be booked. A discussion on having a built in BBQ was held and will be carried forward. Richard will be provided with a to do list with some matters marked urgent. Sharon No. 5 – Remembrance Garden – we should have a memorial garden for children too. A bench or tree where children can put painted pebbles or hearts to remember their pets, friends or relatives. Bug hotel or wishing well too? Nigel suggested the right-hand side where the rose bushes use to be for the bench/tree. Scotty No. 6 – Pond, Woodland walkway, Work areas – several plaques of remembrance were unintelligible. We require a plan to be drawn up with all utilities marked. Also, the plaques and any other areas of interest. Scott will share where plaques are.	**NIGEL** **NIGEL** **NIGEL/SCOTTY** **GEOFF/NIGEL/ SCOTTY** **ALAN/NIGEL/ SCOTTY**
2. Treasurer's Report: Nigel presented the monthly financial report, which included August's Payments & Receipts summary that had been circulated to Committee members prior to the Meeting. No September monies received as yet from Bucks Lottery. £100 received from Barclays as above and £100 received from Costco towards benches. A bottle of Baileys had been purchased and given to Andrew Wood for auditing the Accounts. **Balances** • **Bank Account:** £31,260.25 (including £20,000 National Lottery Community Fund grant) • **Petty Cash:** £49.01	

Agreed: Nigel will continue issuing monthly financial summaries to Committee members.	**NIGEL**
4. Funding Current grant applications remain under consideration. Awaiting decisions in September and October.	
5. Events and Fundraising **5.1 Wine Tasting Evening** 36 tickets sold. Majestic Wine will be providing 6 wines; two sparkling, two white and two red. Geoff has researched food costs with Trealy Farm Charcuterie, Costco and other retailers. Geoff has also purchased four 75ml measures for the evening. Geoff provided a tasting of olives and charcuterie meats. Although Majestic cannot offer vouchers they are looking at incentives to encourage customers. The presenters will require a donation of cash on the evening. Glass hire has been arranged whereby a deposit will be paid. A Team will be required to help set up from 12.30 on the day. A Raffle will be organised. Erica will provide tablecloths. The Village Hall has been booked from midday on **Saturday 3 October 2026**.	**GEOFF/PAUL** **ALL** **ERICA**
5.2 Fireworks Evening Nigel has passed all fireworks training information to Andrew and Richard. Parking: Confirm with Ian Parrott and Nigel/Vic will attend the proposed parking site at Lindsay and Greg's and will report back. A discussion was held on inclement weather – carried forward. Paul will discuss external lighting with Greg re. parking. St. John's Ambulance will not be required – four qualified first aiders will be in attendance on the evening. First Aid Kits and Fire Blankets to be on site. More volunteers required for the BBQ. Sponsorship will again be requested. Alan confirmed the Boot will pay £250 for the Inflatable Bar. Nigel organising posters, confirming that low-noise fireworks will be used with Carla. Artwork will be forwarded to Erica for quotations from Andy at Harlequin. Erica will contact relevant villages for advertising in their Newsletters along with the LBO and Beelocal as soon as she has the artwork required ASAP.	**NIGEL/VIC** **PAUL** **NIGEL/CARLA** **SCOTTY/ERICA** **ERICA**

5.3 Curry Night Scott confirmed that Sheilpa has agreed to organise another Curry Night early 2027.	
5.4 100 Club Winning number: **53** Winner: **Kim Gardiner.** Prize: **£25**	**ERICA**
6. Policies Reviewed and circulated in March 2026. The Committee agreed that no further updates are currently required.	
7. Any Other Business • Nigel will continue preparing reports for the Parish Council newsletter. Scotty mentioned that the Newsletter could be more villager friendly e.g., promoting local pubs and their events, news of villagers – it all seemed quite disjointed at the moment. A discussion will be held with Julian, Editor of the Newsletter. • It was agreed no publicity for the Lottery Award until we hear from other funders • Wendy will be asked to forward SMG Accounts to the Charity Commission	**SCOTTY/NIGEL** **ERICA**
8. Meeting Close There being no further business, the meeting closed at **9.30 pm**.	
9. Date of Next Meeting **Thursday 1st October 2026 at 7.30 pm – Parish Hall**	