Minutes of Soulbury Millennium Green Trust
Management Committee
1st October 2026

Attendance: Scott Isaacs (Chair), Erica McDonald, Nigel Kemal, Geoff Kiddle, Sharon Keenan, Paul Cragg, Alan Stevens, Vic Wright (PC Guest)
Apologies: None

Minutes: from 3rd September – Agreed and signed by Scott Isaacs

1. Minutes and Matters Arising **1.1 Barclays Bank** Paul still awaiting his card. **1.2 Dog Poo Bins** Two new dog poo bins have been installed. Poo bin posters still to go up and PC have agreed payment for the posters. Erica to forward invoice. **1.3 Trust Document** James Fairbairn (Solicitor) has agreed to investigate the Trust Document **1.4 Accounts** Nigel has contacted John Bennett and received guidance on transferring accounts to his laptop. Erica will pass memory disc to Nigel. **1.5 Ideas and Enhancements to SMG** Scotty will put a piece together and discuss with Julian for the next Newsletter on Friends of SMG also a suggestion to include more articles on villagers e.g., weddings etc. Scotty will also discuss the photo on the Newsletter as it was suggested no-one knew where it was? Leaflets distributed at the next Breakfast on 29th November – Ian Parrott's permission will be required. Alan No. 1: Entrance – signage has to be a priority – Discussion held as signage is included on our application for funding to FCC . Small gate opening has to be fixed. **Carried forward.**	**NIGEL/ERICA** **ALAN** **NIGEL/ERICA** **SCOTTY** **SCOTTY**

Paul No. 2: Orchard area - Paul requires key to open main gate. As lots of fruit from the trees are wasted we should advertise all villagers can help themselves to the fruit. New signs required round trees and logs need renewed. Payback Team to help with this. Posts have now been purchased. **Carried Forward.** Erica No. 2: Play Area – Holes have now been filled. Wooden slats on play furniture repaired - Large bolt has now been covered. Nigel put the Keep Dogs Out sign back onto the fence. A bench situated outside the play area for parents/carers would also enhance the area. Nigel No. 3 – Hard standing area and woodland either side - New plants for the meadow to be planted as well as the meadow trail to the right side of the copse. Items of interest for children to be placed along walk. Also, climate change plants and a Pagoda for the right-hand side along with growing vines. A discussion was held on signage for plants and encouraging Friends of SMG to contribute towards tasks in the Green. **Carried Forward.** Geoff No. 4 – Amphitheatre, benches and woodland – one of the seats had split and needs replaced. Nigel has treated the bench. Scaffold poles are perishing and any new poles should be dipped in preservative so they last longer. We should split the liner in the pond so the water can drain naturally and not await any work being carried out. All old equipment e.g., BBQs should be removed – another skip to be booked. A discussion on having a built in BBQ was held and will be carried forward. Richard will be provided with a to do list with some matters marked urgent. **Carried forward.** Sharon No. 5 – Remembrance Garden – we should have a memorial garden for children too. A bench or tree where children can put painted pebbles or hearts to remember their pets, friends or relatives. Bug hotel or wishing well too? Nigel suggested the right-hand side where the rose bushes use to be for the bench/tree. Nigel will mention at forthcoming Pet Service. **Carried Forward.** Scotty No. 6 – Pond, Woodland walkway, Work areas – several plaques of remembrance were unintelligible but have now been cleaned. We require a plan to be drawn up with all utilities marked. Also, the plaques and any other areas of interest. **Carried Forward.**	**NIGEL** **NIGEL/SCOTTY** **GEOFF/NIGEL/ SCOTTY** **ALAN/NIGEL/ SCOTTY**
2. Treasurer's Report: Nigel presented the monthly financial report, which included September's Payments & Receipts summary that had been circulated to Committee members prior to the Meeting. A payment of £7220 had been made to FCC as third-party contribution – which should be replaced by S106 monies. Vic will investigate and to confirm exactly what information for S106 funding is required to the Fundraising Team. New cheque book required – Nigel will investigate Donations received from Hydrafeed £100 and Fine Homes £250. **Balances** • **Bank Account:** £24,085.01	**VIC** **NIGEL**

• **Petty Cash:** £49.01	
4. Funding FCC confirmed funding of £67,172 and we are awaiting a decision from Anglian Water due middle of October. Erica has written to the Lottery requesting change of spend and to extend deadline. Discussion was held on third-party contribution to FCC. A discussion was also held on publishing the funds received. Alan asked when we can start spending the £20,000 – Erica has asked the Lottery Fund who should reply within 10 days.	
5. Events and Fundraising **5.1 Wine Tasting Evening** 32 tickets sold. Geoff has purchased the wine and charcuterie/cheese and will purchase breads, salads etc. The glasses have been collected and they will be free of charge. Charlotte, Manager of Majestic Wine has confirmed her extra hours for the evening will be covered by Majestic. However, we will have envelopes on the tables for donations to Charlotte. Scotty will be providing the music and introduction to the evening. Donations for the raffle to be given to Erica, Nigel will provide a float and Scotty will provide a small money box. Geoff has provided a rota for volunteers to set up and help throughout the evening. On behalf of the Committee, Geoff was thanked for all his hard work putting the evening together.	**GEOFF/ERICA/ NIGEL/SCOTTY**
5.2 Fireworks Evening TENS licence required – Alan to organise. Insurance to be checked with regard to Richard and Andrew (as pyrotechnics)– Nigel will clarify with Wendy. Parking: Greg and Lindsay's field suitable. Nigel has organised tower lighting (1 unit) and a generator for the string lights. Paul asked if 1 unit was sufficient and Nigel confirmed it was. We will require three on parking with torches. Nigel/Vic/Sharon volunteered. Carla will produce a list of roles for the evening. Fire blankets to be bought and 2 first aid kits available to be on site. Banners will go up on the 3rd/4th October Erica has advertised in the Wing/ Drayton Parslow/ Cublington Newsletters along with an advert in Beelocal. An advert will also go in LBO online.	**ALAN** **NIGEL** **NIGEL/VIC/ SHARON** **CARLA** **VIC** **NIGEL** **ERICA**
5.3 Curry Night Scott confirmed that Sheilpa has agreed to organise another Curry Night early 2027. **Carried Forward.**	
5.4 100 Club	

Winning number: **44** Winner: **Daniel Storey** Prize: **£25** **Cheque no: 054 to D. Ridley Patel cancelled and reissued 058 due to name change**	**ERICA**
6. Policies Reviewed and circulated in March 2026. The Committee agreed that no further updates are currently required.	
7. Any Other Business • Erica asked Wendy about forwarding accounts to the Charity Commission – Wendy confirmed she would be prompted by the CC. When prompted Wendy will contact us. • The pond liner to be slashed to allow water to disperse • SECURITY: Carla mentioned the recent break-ins and cars stolen in the village. A discussion was held on CCTV for the Green and Scotty will look into rules and regulations on CCTV in public places. Scotty informed the Committee that a meeting had been organised for a PC to discuss security in the Parish Hall middle of December. Scotty will see if this can be brought forward. • Sharon mentioned two schemes she had come across – Warm Homes and Support your Community in Silsoe. She will look into them and pass Scotty any relevant information which could be included in the Newsletter.	**ERICA** **NIGEL** **SCOTTY** **SCOTTY** **SHARON/ SCOTTY**
8. Meeting Close There being no further business, the meeting closed at **9.10 pm**.	
9. Date of Next Meeting **Thursday 28th October 2026 at 7.30 pm – Parish Hall**	