

SOULBURY MILLENNIUM GREEN MANAGEMENT COMMITTEE

Registered Charity No 1070738

**Minutes of Meeting
13 May 2024 at 7:30 p.m.**

Those present: Nigel Kemal Chairman
 Wendy Taylor Treasurer/Sec
 Carla Bennett
 Geoff Kiddle
 Alan Stevens

Apologies: Richard Caplan

1	Previous minutes and matters arising	Action
	The minutes of the previous meeting held on 16 April 2024 were agreed as correct and signed by Nigel. Matters arising from meeting: Quote now received from GDM Electrical for connecting extension socket. To install socket in cupboard provided £90 + VAT. Will be done this week. Nigel will obtain an addition plaque for Liz Miller's bench to include Dave Miller. Maurice Cross will do the plaque for us. Not furthered as Maurice has not been well. It was decided that due to ill health we would not put pressure on Maurice to complete this task so Nigel will source a plaque locally. Re EcoToilet, Alan suggested we write to the Thames Valley Prison and Probation Service outlining our thoughts on this matter. However, it was further suggested that Richard/Nigel will talk to the supervisor when next at the SMG to outline our thoughts and to get details of who we should contact. Not done yet.	Nigel Nigel Richard/ Nigel
2	Finance Report and Social Media	
	Current account balance: £8,635.60 Petty cash: £49.01 Bucks Lottery: £10.00 May 2024	Wendy
3	Work in progress	
	Pond - needs draining so liner can be cut - hardcore and soil can then be moved. Still to be done but at present it is full of water so will probably have to wait until next year when it has drained. Still too wet underfoot to start task. a. Gate hardstanding: area has been compacted now and is awaiting its top dressing. Debate took place on which surface to use. A quotation of £6.6K plus VAT for tarmac was considered very expensive for 100 square metres.	Richard Richard/Alan

	b. Concrete base with several uprights in the ground over which marquee type sides and roof can be added. To make life easier when organising events as it is not always possible to get enough people to put up and take down the marquees used. It has been suggested that the path on the SMG be extended to create a circuitous route round the SMG making it easier for the less abled to see more of it. With these two suggestions in mind, when Wendy met with a person from our Community Board (a funding source) she put this to her. It was confirmed that this is the sort of project they favour and to combine both into one project. We also have s106 monies to use up and some Council reserve could be allocated. It was decided that we first need to look at a route for this path. We will also wait to see if the layout of Soulfest this year works. This will determine where a concrete base can be laid. Those present were asked to look at a route to discuss at the next meeting.	All
4	Events	
	6/6/24 - DDay80 Alan asked for flyers to be delivered to 242 houses in the village. Carla added a request for pianist for the event to the Soulbury Hub Facebook page. 22/6/24 - Soulfest 2024 Wendy and Carla had a meeting with Scott Issacs to allay concerns about using TicketSource. There seemed to an issue with communication because no-one reads these minutes. 29/6/24 - Lions Club BBQ Vic has confirmed he needs one marquee and two toilets. It was suggested that he contact Leighton Hire to ask them to extend the hire from Soulfest. Nigel will talk to Vic re marquee and siting. Cost of hire will depend on whether the site for it at Soulfest is OK for whatever event Vic is proposing. No further info. 20/7/24 - Marquee hire for wedding. Will probably need both. Confirmed they need both. Conversation around deposits (should be a %age of cost of the marquee against damage), costs (needs to revised upwards), contracts (we need one) and the need for another marquee. It was agreed that research will be carried out to find out what other marquee hirers do in terms of deposits and costs, plagerise a contract document and weigh up a 2nd marquee against the more permanent construction. Price agreed is £150 each and the hirer will be responsible for transport and erection plus safe return. Geoff has looked at terms of hire from other companies to base our T&Cs on. He will forward his initial thoughts to the committee. 24/8/24 - Marquee hire Off site 2/11/24 - Firework Display Discussion will take place nearer the event.	All

5	100 Club	
	Draw taken place for May. The winner is: Vic Wright	
6	Any other business	
	Signs at entrance of SMG look grubby and need cleaning up. Wendy has information to create new signs given to her by previous committee member, Liz Miller. Hire document - needs work particularly as the marquees are being hired out off site.	
7	Date of next meeting	
	The date of the next meeting is Tuesday, 11 June 2024.	

Meeting closed at 21:15 hrs

Distribution: Those present + Michele Nicholas

Winter/Spring To Do List

Winter 2024

- Repair small entrance gate
- Dig/concrete new carpark zone - see Work in Progress
- Dig drainage trench from work out zone pathway to pond (maybe)
- Wood chip pathways as and when possible

Spring 2024

- Continue to fill in 1/3 of the pond
- Continue cutting back overgrown Willow by bins
- Cutback Hazel
- Rebuild work area fence.
- Wood chip pathways as and when possible