

SOULBURY MILLENNIUM GREEN MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting
12 February 2024 at 7:30 p.m.

Those present: Nigel Kemal Chairman
 Wendy Taylor Treasurer/Sec
 Carla Bennett
 Geoff Kiddle
 Alan Stevens

Apologies: Vic Wright
 Richard Caplan

1	Previous minutes and matters arising	Action
	The minutes of the previous meeting held on 8 January 2024 were agreed as correct and signed by Nigel. Matters arising from meeting: Graeme will connect the extension socket - still awaiting Nigel will obtain an addition plaque for Liz Miller's bench to include Dave Miller. Will chase again.	Nigel
2	Finance Report and Social Media	
	Current account balance: £9,420.04 Petty cash: £49.01 Bucks Lottery: £10.00 February 2024 Alan suggested using Free Cycle for tools, replacement microwave and perhaps Aldi which does reasonably priced tools. Back up: Wendy advised that she wants to put all the SMG computer files onto an external hard drive just in case something happens to her. At present no-one can get onto her computer so working on a separate external hard drive that another computer can 'read' would ensure continuity in this eventuality. Agreed. Mixer desk: a price of £220 was agreed for this. Wendy will pay for this direct into the seller's bank account. She needs an invoice with clear details of the equipment to add to the asset register and bank account details. Nigel will take this info to the next Soulfest meeting.	Wendy Nigel
3	Work in progress	
	Pond - needs draining so liner can be cut - hardcore and soil can then be moved. Still to be done but at present it is full of water so will probably have to wait until next year when it has drained. Still the case. Most of the metal work and plastics gone. Residue still exists which will be cleared. Looking much better. Gate hardstanding: Community Payback team will start digging out when the weather allows.	Richard

	Regarding the suggestion of a concrete base with several uprights in the ground over which marquee type sides and roof can be added (to save the incessant putting up and taking down of marquees), it was agreed to check the Deeds of the SMG to establish if such an arrangement can be implemented within the covenant. Deeds still need to be checked but discussion took place on the location of this. No final decision yet. Still to be done.	Wendy/Vic
4	Events	
	30/3/24 - Easter Egg Hunt Nigel will start putting the questions together and will obtain eggs. A call will be made to the cake baking fraternity. Tea/coffee/orange juice will be on sale as well. Wendy will put posters together. Tent erection at 10 am, event starting at 2 pm. Online system to be set up by Carla and Wendy in time for Easter Egg Hunt so ensure we are happy with the way it works and for free events it will not cost anything. Visitors can use it as a practise run. 22/6/24 - Soulfest 2024 The Soulfest sub-committee will be meeting again on 15/2/24. For further info see minutes taken at these meeting but essentially all is on track. 29/6/24 - Lions Club BBQ Vic will only require one of the marquees used at Soulfest. He will confirm this booking when he has spoken to his committee. No further news as Vic was not present. 20/7/24 - Marquee hire for wedding. Will probably need both. Confirmed they need both. Conversation around deposits (should be a %age of cost of the marquee against damage), costs (needs to revised upwards), contracts (we need one) and the need for another marquee. It was agreed that research will be carried out to find out what other marquee hirers do in terms of deposits and costs, plagerise a contract document and weigh up a 2nd marquee against the more permanent construction. 3/11/24 - Firework Display	Nigel Wendy Carla Wendy Nigel Vic All
5	100 Club	
	Draw taken place for January and February: Jan: Oliver Storey Feb: Tony Crack	
6	Any other business	
	Alan asked if someone could taken on the write up for the SMG in the parish newsletter. Nigel said he would take this on. Metal detecting on the SMG. The chef at The Boot has asked if he can carry this out on the SMG and all present agreed to allow him.	Nigel
7	Date of next meeting	
	The date of the next meeting is Monday, 11 March 2024.	

Meeting closed at 21:00 hrs

Distribution: Those present + Vic Wright, Richard Caplan, Michele Nicholas

Winter/Spring To Do List

Winter 2024

- Repair small entrance gate
- Dig/concrete new carpark zone - see Work in Progress
- Dig drainage trench from work out zone pathway to pond (maybe)
- Re-dig overflow from work out zone pathway
- Raise back pathway behind playground
- Build raised pathway with drainage piping on far side of bottom meadow/pond
- Clear drainage ditches
- Wood chip pathways as and when possible
- Repair compost bins
- Upgrade electrical fuse box for Work Shelter (?)

Spring 2024

- Continue to fill in 1/3 of the pond
- Continue cutting back overgrown Willow by bins
- Cutback Hazel
- Rebuild work area fence.
- Clear/Weed long memorial border and small pond borders.
- Wood chip pathways as and when possible
- Weed/Compost Orchard