

SOULBURY MILLENNIUM GREEN MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 9 May 2023 at 7:30 p.m.

Those present: Carla Bennett
 Nigel Kemal
 Geoff Kiddle
 Alan Stevens
 Wendy Taylor
 Vic Wright

Apologies: Richard Caplan

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Nigel.</p> <p>Matters arising:</p> <p>Batteries for mower and EcoToilet were purchased - Alan will ensure Wendy gets the receipts.</p> <p>Wendy requires still requires the receipts to the value of £33.14 from Richard.</p> <p>The Bonsor family were really happy with the marquee for Sir Nicholas's thanksgiving service.</p> <p>The blue marquees still need a pressure wash.</p>	<p>Alan</p> <p>Richard</p>
2	Finance report/income from fundraising/website	
	<p>Barclays account balance: £8067.62</p> <p>Petty cash: £49.01</p> <p>Bucks Lottery:</p> <p>£8.00 May 2023</p> <p>On reconclling the bank statement Wendy found an item for a £100 cash withdrawal which she could not account for. It transpires that Richard withdrew the cash using the SMG debit card as he had left his own at home in error. Wendy asked that the £100 be refunded to the SMG account as soon as possible pointing out that as Richard knew this had happened that the money should have been returned the day it occurred.</p> <p>Wendy did raise the issue that she was not happy the card was handed to another for use, primarily because if anything untoward happened ie scammed, whilst the card was not in the hands of the person named on it, we would not have a leg to stand on in terms of recouping funds from Barclays.</p> <p>The card was primarily used for the purchase of fuel for the mowers and other equipment on the SMG. After discussion it was decided that Nigel and Vic would regularly check fuel levels in the fuel cans and replenish as needed.</p>	<p>Richard</p> <p>Vic/Nigel</p>

3	Work in progress	
	<p>Trench done, electrics done and work well. The electrical box needs isolating and painting. A lock will be put on it and for that a hasp is required which Nigel will purchase. There is 20m of cable leftover so Graeme will be asked to add a spur to a second post in time for Bonfire Night.</p> <p>Pond area is again still too wet to commence work. Nigel will speak to Richard on his plans for the area.</p> <p>Lot of good comments from visitors to the Coronation Picnic in the Park on how lovely the SMG is looking. Thanks to Richard and the Community Payback team for all they are achieving.</p>	Nigel
4	Events	
	<p>Coronation celebrations: 7 May 2023</p> <p>A very successful event, good comments, good music, lots of community fun. Opened by Sir Alex Bonsor who stayed to enjoy the event with his family. Vic to ask Pizza team for the promised donation.</p> <p>Dog Show and Beerfest: 17/6/23</p> <p>Still nothing heard - doubting whether it will happen as the organiser is leaving the village.</p> <p>Soulfest 2023: 1/7/23</p> <p>Only 6 weeks away. Great concerns over the music element thus making the team worry if it can go ahead. Vic and Nigel agreed to join the meeting with Scott and Michele which is being set up for 11/5/23. Decision will be based on what transpires from that.</p> <p>Annex hire: 5/8/23 Wendy</p> <p>Wendy has asked for the two blue marquees only.</p> <p>Marquee hire: 20/7/24</p> <p>Marquee required for a wedding.</p>	<p>Vic</p> <p>Vic/Nigel</p>
5	100 Club	
	<p>Draw completed:</p> <p>Winners: May 2023 Jean Mason</p>	
6	Any other business	
	<p>Carla asked if the SMG would like the two surplus oak tree saplings she has - answer is Yes</p> <p>John Day and Vic are concerned about the smell of petrol in the container storing the mower. It appears they have been upended to clear the grass and fuel drained out of them. Raised the need to consider some form of ventilation.</p> <p>Carla raised the issue of the positioning of the bar and tea shop to manage the electrical supply to the devices for future events.</p>	

	Concern was raised about the parking of cars at the entrance to the SMG. Cars at the Coronation event effectively blocked the area and emergency vehicles would not be able to get onto site. This was despite several requests made by our DJ Scott. Soulfest does not have the issue as money is taken in the area so the gate is closed to traffic as too many people are milling around.	
7	Date of next meeting	
	The next meeting falls on 12th June 2023 when several members are away. We are unable to form a quorum so the date of the next meeting has been moved to Tuesday 13th June 2023 to be held at the home of Wendy Taylor.	All

Meeting closed at 21.00 hrs

Distribution: Those present + Michele Nicholas, Richard Caplan

Addendum to minutes

To do list - Spring/Summer 2023

Cut back overgrown Willow by bins
 Measure best route for power cable
 Cut back bramble from path border
 Burn last fire
 Re-seed old fire area
 Remove all metal to scrap pile
 Create land bridge through middle of pond turning it into 2 ponds
 Cut back all Willow around pond - 50% complete
 Build pond fence
 Rebuild work area fence
 Cut back Hazel
 Clear/weed long memorial border and pond borders
 Cut back Willow overhangs from Liz Miller's bench
 Sand and varnish EJC bench
 Repair/replace playground fencing panels
 Rebuild compost bin