

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

**Minutes of Meeting inc AGM  
11 July 2022 at 7:30 p.m.  
in the Parish Hall**

Those present:                      Alan Stevens                      Chairman  
   Wendy Taylor                      Treasurer/Sec  
   Nigel Kemal  
   Vic Wright

Apologies:                              None received

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting (26 July 2021) agreed as correct, ratified and signed by Alan. The minutes of the previous meeting held on 13 June 2022 were also agreed as correct, ratified and signed by Alan.</p> <p>Matters arising: none from previous AGM.</p> <p>Matters arising from meeting held on 13 June 2022: gazebos have been bought. Fridge freezer collected and on SMG site. Nigel obtained several quotes for the rails around the children play area in SMG, the cheaper of them being Buttles at £242.62. Dave Miller will get the tree sent to us in July. Extensive repairs made to the marquee. Purchase of new roof for one discussed. Cost is around £690 plus shipping giving total of £716.</p>	
2	Chairman's Report	
	<p>Looking back over the last year I had to refer to the minutes of all our meetings. Last July was our first sort of proper meeting since Covid and we held it actually on The Green. The accounts had been audited and although we had had no events we were a little up financially thanks to a couple of standing orders being set up and a generous donation from Richard Caplan at Elizabeth's request.</p> <p>Lots going on still as Wendy gets to grip with the finances, which we are extremely grateful for. Likewise gratitude to Andy for Auditing. CAF Bank started to increase their charges so it was agreed to move our accounts to Barclays who make no charges to Charities. On the finance front we could still do with more participants in the 100 club, maybe next year.</p> <p>The biggest thing in the past year has been the installation of the pond. Many hands were needed to install the liner but we got it there. Once the soil was in place to build up the banks it started to look the part, we even had a family of ducks take up residence. However, of late we seem to have sprung a leak somewhere somehow, so on going investigations are in progress. We also have installed a crew room for our community payback lads to use for refreshments and shelter as needed. Again thanks to them. Mowing is now in the hands of our contractor, funded by the PC but Richard still keeps a close eye and maintains an excellent area admired by many.</p>	

	<p>As usual fundraising is our biggest issue and with Covid over the last couple of years this has been non-existent. However, we did manage to put on Soulfest and Firework night during the last twelve months and these no doubt helped to keep us afloat. September last year saw the end of our work crews, due to some internal wrangling with the supplier, but fortunately they have been restored to us over the past few weeks. Firework night was a huge success as people had freedom to move around but unfortunately the Christmas Singalong was cancelled due to lack of response. As an experiment Wendy produced a calendar, which I must say was a sterling effort considering it was very last minute. That said it did show a profit, so look out for this year.</p> <p>General maintenance continues as the mower requires annual servicing, saws need sharpening etc. It all takes time and effort so a few more volunteers would be most welcome. Liz Miller is no longer with us and she always did the pruning of the fruit trees, so another gap to be filled. A bench and tree have been installed on the SMG in her memory. This year's Easter Egg Hunt was disappointing to say the least but on consideration, it was the first time for a couple of years that folks were allowed out. Our planned Quiz night and BBQ again had to be cancelled with little or no interest from the village.</p> <p>The Queen's Jubilee celebrations, held on the SMG on the Sunday was a huge success so well done everyone.</p> <p>Finally, I have to admit that last year we did not go through the formality of electing officers, so we hope to put that right tonight and I feel that I have done my stint in this role and it is time for someone to take over from me. I must thank the committee and, in particular, Wendy for her hospitality in hosting the meetings.</p>	
3	Finance report/income from fundraising/website	
	<p>Current account balance: £5,391.78  Petty cash: £53.01  Bucks Lottery:  £8.00 July 2022</p> <p>The bank account is a little low at the moment due to floats and advances paid out for Soulfest 2022. This year floats have been increased a bit but it is hoped that for future this can be reduced as we now have 3 Sumup card readers so entrance, BBQ and bar items can be paid for by credit/debit cards. As it is not common knowledge that we have the readers, floats at previous levels are still required.</p> <p>With regard to encouraging volunteering and donating to the SMG Wendy suggested redoing the three-fold leaflet and getting it out again to everyone, in particular the families new to the village.</p> <p>Again, it was agreed that half a case of wine be given to Andrew Wood for auditing our accounts, for which he does not charge.</p>	<p>Wendy</p> <p>Wendy</p>
4	Treasurer's Report	
	<p>Again, Andrew Wood, CGMA, audited the accounts for us which makes for good reading. Nett income for year ending 30 April 2022 is £1,782. Last year this was £356. Soulfest 2021 profit came to the SMG in total and was not shared with another worthy cause. This course of action was agreed due to the lack of fundraising activities during the pandemic.</p>	

	<p>Maintenance costs were up year on year from £846 to £1,804 due mainly to two expensive repairs on the mower.</p> <p>Utility costs dropped from £659 to £191. The high cost was due to filling up the new pond.</p> <p>A new chainsaw and a memorial bench added to our assets list by £755, and the depreciation charge is £1,112.</p> <p>The final net book values for the SMG is land £38,061 and fixtures &amp; equipment £5,021 giving a total of £43,082.</p> <p>Fundraising also comprised of donations from various parishioners, Bucks Lottery and various donations. Hire of the marquees also provided a small income.</p> <p>Whilst it was a 'late in the day' idea, Wendy produced a village calendar and bought a small print run, all of which were sold at a profit. It has been decided to do another entitled 'Soulbury - Then and Now'. A selection of 'then' pictures has been chosen and Wendy will take a photograph from the same location this year for the 'now' element.</p>	Wendy
5	Election of officers	
	<p>Alan stood down as Chairman of the Committee. Nigel offered to take over the role, Wendy seconded this and the motion was unanimously carried.</p> <p>Wendy agreed to continue in the role of Treasurer and Secretary. This was seconded by Alan and motion was unanimously carried.</p> <p>Alan will remain as a member of the committee. He was thanked for all his hard work both on the committee and on the SMG. The committee are delighted that he is staying on as they valued his input and commitment.</p> <p>It was agreed that there should be a push to attract more people to the committee and the volunteer force.</p>	
6	Work in progress	
	<p>The pond liner definitely has a hole somewhere and the pond will soon be at a level where this can be investigated and remedied. Repair kits have been bought.</p> <p>Marquees are up for Soulfest with just the roofing in place. It is hoped that by doing this the repairs to the marquees will last.</p> <p>Community Payback teams are doing a good job again. Assisted with erecting the marquees for Soulfest and general tidying up.</p>	
7	Events	
	<p><b>2022</b></p> <p>Several events were planned at the beginning of the year. The Easter Egg Hunt was laid out on the SMG, the cakes were baked, the tea urn hot and prizes funded. Sadly it was not at all well supported. We believed that this was the first Easter where families could get away after the restrictions of the pandemic so they were not around to enjoy the tea and cakes.</p> <p>A BBQ and Quiz evening was planned but it was cancelled due to lack of response.</p> <p>The next major event on the SMG was the Jubilee Picnic in the Park. There was a VIP tent for the 'not-so-young' as they probably would not appreciate sitting on the grass. The whole event was a huge success.</p> <p>Next events are: Soulfest 2022, concert, bonfire night.</p>	<p>All</p> <p>All/PC</p>

8	100 Club	
	The 100 Club has been running but the number involved has reduced meaning this years prize is £25. A drive to push numbers is needed for 2023. Draw was completed for July: The winner is: Nigel Kemal	
9	Public participation	
	No-one was present.	
10	Any other business	
	Tony Crack has offered a storage container if the SMG needs another. We need dimensions and a base. Discussions to continue.	
7	Date of next meeting	
	The date of the next AGM is 10 July 2023. The date of the next meeting is 12 September 2022 as there will not be a meeting in August.	

Meeting closed at 20:30 hrs

Distribution: Those present + Michele Nicholas