

SOULBURY MILLENNIUM GREEN

MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 9 May 2022 at 7:30 p.m.

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer/Sec
 Nigel Kemal
 Vic Wright
 Richard Caplan

| 1 | Previous minutes and matters arising | Action |
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| | Minutes of the last meeting agreed as correct, ratified and signed by Alan. Matters arising: £31.45 was made at the Easter Egg hunt. Attendance was poor due mainly, we think, that this was the first time for a long time that families could get away for Easter without Covid restrictions. | |
| 2 | Finance report/income from fundraising/website | |
| | Barclays account balance: £6,902.47 Petty cash: £53.01 Bucks Lottery: £8.00 Mar 2022 Due to SMG meetings being earlier in the month Wendy found she had reported the same entry twice for March as the payment hits the account after this meeting. Wendy then started looking for the April payment and that looks like it hasn't hit the account and because of timing May won't yet be there. Wendy will investigate April's payment. | Wendy |
| 3 | Work in progress | |
| | Nigel to cost a new cross rail for the small kiddies play area to repair it. It was considered that the other play area be changed to an adult fitness area. To this end quotes will be obtained to study the viability. Wendy, from her PCSO days, knows Winslow installed such equipment so she will photograph what they bought, ask how much and from where it was obtained. Update on Community Payback crews: a team will be attending the SMG on Sunday 15th May and thereafter on the following 6 Sundays. Richard will ensure that all the backlog of work is cleared just in case we have another issue. Hopefully the provider will have sorted their internal wranglings and start consistently providing a team each week. They have a backlog of people needing to complete their hours and we have the work. | Wendy Vic |
| 4 | Events | |
| | Quiz, BBQ/Bar on the SMG 21 May 2022 Sadly, Alan has decided to cancel this event due to lack of support for it. Queen's Platinum Jubilee celebration 5 June 2022 Arrangements are moving on thanks to the work of the Jubilee committee. Nothing more for this committee to do just yet. Next meeting of Jubilee committee is Tues 24 May. | |

Soulfest 2022 - 16 July 2022

Long discussion ensued as a result of an email from Michele regarding arrangements for this event. It generated as many questions as it answered.

- nowhere in the email was the date of the event shown. We have never had communication from the organising committee that the date this committee suggested was OK for them so Alan has asked Michele to confirm that they are, in fact, scheduling for 16 July. Post meeting note: Michele confirmed they are working to this date.
- it presented the line-up of acts including 2 bands who played last year. Michele will be asked what genre of music the other three will provide. We assumed that Ukes of Buzzard are a ukelele band. We need to ensure the music is right for a family event, with bands involving the kids in their set. We learnt the lesson last year where some of the music was entirely inappropriate generating complaints from the families attending.
- Michele is looking into costs of a professional clown.
- We are looking into having a card payment facility at the event.
- Vic has already obtained the Temporary Event Notice (TENS) @ £21.
- Wendy will look over last year's risk assessment and revise if necessary.
- Alan responded to the email regarding Community Payback team warning them that they cannot depend on them in their plans at the moment so they need to plan around their non-attendance.
- Event insurance needs to be obtained at a one-off payment of £50.
- Leighton Hire to be used for toilet provision.
- Wendy will get floats again.
- Wendy has a box of burgers in her deep freeze left over from Bonfire night.
- Michele asked if anybody knew of anyone wanting to have a stall at the event. We need to know the basis on which they will be hired; portion of sales to be given to event or day hire and any profits kept.
- We need an idea of the site layout.
- Consideration to be made to finishing time and neighbours. Suggest 21:30.
- Michele has suggested that each band is given £60 = £300 + cost of clown £100 (let's say) + £50 insurance + TENS £21 + toilets £100 + cost of food and drinks. An increase to £7 was suggested so there needs to be a minimum of 100 through the 'door'. Also suggested was an increase to £8 to include a strip of raffle tickets. This was not considered the best of ideas as we know some who attend the event do not believe in gambling.
- Wendy respond to Michele's email on the above lines.
- Regarding benefitting charities, Wendy established last year that those attended felt it was right that the only charity was the Soulbury Millennium Green and were so happy to support it. It appears the organising committee has agreed to a second charity without reference to this committee. If people bothered to attend the parish council meetings or read the minutes they will have seen that it was considered appropriate to show our support of Ukraine this year. Decisions on where money is allocated from SMG funds is strictly for the SMG management committee and not organising committees. In the event that our hands are now tied and we do not want to be seen as putting a 'downer' on the event we will let this go this year. A debate on the percentage to be given will be made when the final figures emerge and not before, so no promises of an amount should be made to the MK Renal Unit/Kidney Foundation.

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| | <ul style="list-style-type: none"> It was mentioned that if a member of the organising committee attended the management committee meeting, or a member of the management committee had been invited to the organising committee meeting, a lot of the above could have been answered without the back and forth of emails thus prolonging discussion. <p>Bonfire Night 5 November 2022 Further discussion on this nearer the time.</p> | |
| 5 | 100 Club | |
| | <p>Draw completed:</p> <p>Winner is: May Wendy Taylor</p> | |
| 6 | Any other business | |
| | <p>Richard asked that he could demolish the brick built BBQ as it is becoming dangerous; bits are dropping off it. This was agreed. He will arrange for it to be one of the first jobs the Community Payback team to do.</p> <p>Richard agreed to confirm the above team are still coming and to work out future plans with them.</p> | Richard |
| 7 | Date of next meeting | |
| | The next meeting will be held on 13th June 2022, at Wendy's home. | |

Meeting closed at 21:00hrs

Distribution: Those present + Michele Nicholas