

SOULBURY MILLENNIUM GREEN

MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 29 March 2016

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer
 Richard Caplan
 Christine Sheppard
 Jon Sheppard
 Liz Miller
 Georgette Sunderland

Apologies: John Spires
 Maurice Cross
 Elizabeth Caplan
 Val Redbart
 Victor Wright

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Alan noted that the Race Night had to be cancelled due to lack of support but the Easter Egg did go ahead, and considering the weather, was well supported. He thanked all those who put the Easter Egg hunt together so quickly.</p> <p>Alan advised that following a successful meeting with Mobile Mini, Mobile Mini rang to offer a container for six months free. The only cost would be delivery at £172. It was agreed to run with this.</p> <p>Wendy sent the photograph and press release to Clerk and Councils Direct which has been acknowledged and an item will be put in the next issue.</p> <p>Chicken Hotel improvements carried out and occupants are happy and laying.</p>	
2	Finance report/income from events/website	
	<p>Current account balance: £1,525.63 Deposit account balance: £5,024.62 Petty cash: £21.23</p> <p>AVDC Lottery: We received £28.50 from Vale Lottery funds in March.</p> <p>Wendy advised that she had signed SMG up to Give as you live. This now needs talking up so we can maximise donations from this source. To this end Wendy offered to look at a marketing plan to include Give as you live, Vale Lottery, the various forms communications to get our message across. Post meeting note: Wendy has signed up for a 'Social Media for Charities' workshop on 20 April.</p>	Wendy

	Wendy to complete the form to set up an account with Mobile Mini. Post meeting note: this has been completed and sent back to Mobile Mini.	Wendy
3	Work in progress	
	<p>In particular order of importance:</p> <ol style="list-style-type: none"> 1) Clear gate area - gravel needs to be moved - to clear space for container delivery. 2) Community Payback group to tidy, put shingle into ditches 3) Wood chip, donated for the paths, to be delivered so an area needs to be available for it. 4) 20 April: top soil delivery so boards need to be put down over the grass. 5) Burn scar to be seeded with annuals. This means that they will have died off before the next Bonfire night but the area will look attractive during the summer months. 6) Tidy area around the EcoToilet and level. 	
4	Events 2016	
	<p>Schools Festival 9/6/16: Elizabeth has created letters. One yes, one no, will chase the rest. Update at next meeting.</p> <p>Soulfest 2016 18/6/16: Michele negotiating sponsorship with Buttles and estate agent. Post meeting note: Michelle asked which good cause would we be contributing to this year. Alan emailed the committee and it was decided that Soulbury church would be the beneficiary this year.</p> <p>AGM 25 July: this will be held at the village hall as it is a public meeting. Alan will book the hall for the meeting to commence at 19:30.</p> <p>Bonfire Night 5/11/16: Richard will look into getting some pumpkins carved again. It was also suggested that we could have trade stands at the event. Richard will also look into the practicalities of this.</p>	<p>Elizabeth</p> <p>Michelle</p> <p>Alan</p> <p>Richard</p>
5	100 Club	
	<p>The 100 Club was drawn and the winner is:</p> <p style="text-align: center;">March: Karen Wood</p>	
6	Any other business	
	<p>Risk assessment: Valerie will get a pro forma from the Bucks County Show to assist us in our assessments. Valerie will get these to the next meeting.</p> <p>Contact list: suggested that contact details for SMG be put on the notice board. Jon, Richard, Vic, Alan with mobile numbers in that order. Contact list on website: Wendy will create a page on the website giving contact details of the management committee. Wendy will also update the contact list and distribute. Due to illness this item is not yet complete.</p>	<p>Valerie</p> <p>Wendy</p>

	<p>Jon advised that Philippa has joined the crew and contributing her time to SMG.</p> <p>Jon asked for the authority to get the lawnmower repaired. This was agreed.</p> <p>It was noted that a marquee needs a repair as it has a bent leg.</p> <p>Dave, who organises the teams of Community Payback guys, has a very ill daughter who needs a major operation. Pro temps he will not be with the crews but it was agreed that a card should be bought and given to him. Richard agreed to obtain this.</p> <p>It was noted that the condition of the hall after the Community Payback crews had used it was not good, i.e. dirt, untidy, the heating left on full blast and insecure. The teams will be reminded of the rules for the hall when they have left it.</p> <p>Christine suggested that we all think of some fund raising ideas. Immediate ideas were car boot sales, farmers market and promoting the area for family events like weddings and birthday parties. It was pointed out that the drainage needs to be considered if vehicles are to be allowed on to SMG.</p>	<p>Jon</p> <p>Richard</p> <p>All</p>
7	Date of next meeting	
	The next meeting will be held on Monday, 25 April, 2016 at 19:30 at Wendy's house.	

Meeting closed at 21:00 hrs

Distribution: Those present + John Spires, Maurice Cross, Elizabeth Caplan, Val Redbart.