

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

### Minutes of Meeting 28 October 2019

Those present:                    Alan Stevens                    Chairman  
   Wendy Taylor                    Treasurer/Sec  
   Vic Wright  
   Richard Caplan  
   Michele Nicholas  
   Rhys Nicholas  
   Nigel Kemal

Apologies:                        John Spires  
   Maurice Cross  
   Liz Miller  
   Elizabeth Caplan

1	Previous minutes and matters arising	Action
	Minutes of the last meeting agreed as correct and signed by Alan. There were no matters arising.	
2	Finance report/income from events/website	
	Current account balance:    £2,224.08 Deposit account balance:    £2,769.89 Petty cash:                        £62.61 AVDC Lottery: We received £12.50 in October 2019. Wendy has received letters from Lloyds Bank saying they are dealing with the matter but has heard no more. As Wendy is still waiting for a response she will now go to the ombudsman for resolution. Wendy offered to produce a 3-fold brochure covering the hire costs and logistics for using the SMG for events. We have received £150 of firework donations in cash. The Boot is supporting the event to the tune of £300 of fireworks. Wendy has paid the public liability insurance of £776.90. Wendy suggested that we start looking at the date for Soulfest next year. To that end it was established that Chilfest is on 4 July and the Soulbury Open Gardens are 27/28 June.	Wendy  Wendy  Wendy
3	Work in progress	
	To do' list continues to be worked through. See changes to the list below. Pond: due to the rain experienced lately the pond has filled prematurely so it is being pumped out.	

4	Events	
	<p><b>2019</b></p> <p><b>Bonfire Night: 2 November</b></p> <p>Phil Desouza will be in charge of lighting the fireworks. Programme for the evening: 6pm - wake up BBQ, kettles, etc. 6:30pm light bonfire, 7:00pm start fireworks.</p> <p>Phil/Nicole will run the bar.</p> <p>Wendy will relabel collection boxes.</p> <p>All will let Wendy have prices so she can put price list together for display. Squash free to kids.</p> <p>There will be community payback teams to help set up and break down the event.</p>	All
5	100 Club	
	<p>The 100 Club for October was drawn at the meeting:</p> <p style="text-align: center;">No. 20          Barbara Wray</p> <p>Wendy will organise cheque.</p>	Wendy
6	Any other business	
	Nigel advised that the guttering to the EcoToilet will be completed shortly. The plastic bits are bought - just need some clear weather to complete the task.	
7	Date of next meeting	
	The next meeting will be at Wendy's house on Monday, 25th November, 2019 at 19:30.	All present please

Meeting closed at 20.25 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Liz Miller, Elizabeth Caplan.

### ‘To Do’ List for 2019

#### Soil

Level pond edges (see pond)

#### Main Park Area

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed. Cold asphalt

#### Main Pond

Liner purchased, pond needs emptying

Level and shape pond edges.

Clear under trees.  
Remove final stumps.  
Fix picnic bench to bottle neck pond edge.  
Tidy inner pond edges and remove debris.

### **Meadow**

Maintain pathways

### **Stage Area**

Clear and prune rear tree area  
Ash tree to be pollarded - end of year job now

### **Woodlands**

Maintain woodland zones

### **Greenhouse Area**

Build Greenhouses  
Cutback overhangs  
Organise compost bins

### **Orchard**

Maintain and rebuild fruit tree beds  
Level ground by toilet area  
Mulberry to go to the orchard.  
Replacement plum trees obtained, one planted, the other awaiting its home (on Wendy's plot).