

Soulbury Millennium Green MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 27 October 2015

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer
 Elizabeth Caplan
 Richard Caplan Secretary
 Christine Sheppard
 Jon Sheppard
 Valerie Redbart
 Vic Wright

Apologies: Maurice Cross
 John Spires
 Michele Nicholas
 Liz Miller

1.	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Sole corporate trusteeship: John still dealing. Paperwork taken to the solicitors. Still at the solicitors.</p> <p>The school at which Michele now works would like to take a garden under one of the orchard trees as would John Nicholas school and Zeus Gillespie (Gilly).</p> <p>Japanese Knotweed: Still outstanding. Report from Dave Smith passed to 'Weed Engineer' at TfB. Still awaiting some action. Vic will talk TfB. Meeting set up with TfB 10/11/15 with David Smith/ Matt and Alan/Vic.</p> <p>Charity donation from Soulfest. To be arranged on 15/11/15 at noon. Post meeting note: presentation arranged and Wendy will take the camera.</p>	<p>John Spires</p> <p>Vic and Alan</p> <p>Jon</p>
2.	Finance report/income from events	
	<p>Current account balance: £2,629.69 Deposit account balance: £7,018.74 Petty Cash: £31.28 £1,000 was paid for 2 marquees but the cheque has yet to be presented.</p> <p>Online banking working really well.</p>	<p>Wendy</p>

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3.	Work in progress	
	<p>Burglary: Insurance guy is based in Milton Keynes and Alan wants to arrange a meeting. Vic to supply photos of damage for claim. Richard to look at new ride-ons and recommend.</p> <p>Marquees from paintballing company, good quality, easy to erect £500 each. Company erected one on the Green for us to view. Agreed at the time to purchase.</p> <p>Maintenance:</p> <p>Getting ground sorted for containers, sorting compost. Orchard clearing and planting. Stile repairs, front entrance cleared and stage area pointed. Gate alarm needs investigating.</p> <p>Made a start on the trees and entrance</p>	Alan/Vic/ Richard
4.	Events	
	<p>Bonfire Night: will be on 7th November. Michelle is distributing leaflets. Posters are done. Food in hand. Wendy and Richard will do chilli. Christine will get baguettes and prizes. Work crew for Friday and Saturday. Linda Maltby donated fireworks. Val will run bucket collection. Lighting paths for safety. Alan providing BBQ. Cash donations for fireworks also received.</p> <p>2016: Quiz night: 30/1/16, Bob Beaumont is happy to organise. Race night: Alan organising, is now 12 March Schools Festival: 9/6/16, Elizabeth will get letters to schools Soulfest: 18/6/16, Michele in talks with Michael Graham. Charity needs to decided.</p>	
5.	100 Club	
	<p>The 100 club was drawn for October and winner is:</p> <p style="padding-left: 40px;">October: Richard Caplan</p>	

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6.	Any other business	
	<p>Printer: Has died needs replacing. Agreed to buy new one go for HP.</p> <p>Caravan show: Vic attended and visited an eco toilets stand. General discussion about merits, ie useful for work on green, can be used for events, etc. £1300 is not unreasonable. Need to see one working. Vic to arrange. Post meeting note: visit to manufacturer took place on 5/11/15 and it was decided to go for the disabled version which will cost £3,000. However, Parish Council agreed to go 50/50.</p> <p>VAT: Alan will look into the SMG being able to claim VAT back and process we need to follow. He will also establish how far back we can retrospectively claim.</p> <p>Tools: Steve supplied tools. Richard has meeting with him to show him what is available. Honda bought via him, needs a service. 2 more mowers come from Arthur Wrighton's family plus spades, forks, stilts and a chipper. Val offered a strimmer. Leaf rakes required x 2.</p> <p>Insurance: Alan to talk to John Spiers about the insurance as John feels that whilst the Parish Council has organised the insurance, SMG should pay towards the premium as the insurance does cover the SMG..</p> <p>Vic: Tony Crack to cut grass for bonfire night. On Saturday used church because of party in the hall. Community payback team were accused of being in hall by hall hirers. It was confirmed that they were not. It was also pointed out the condition the hall was in after the children's party left a lot to be desired.</p> <p>Jon: bin on the green. Richard has bought 300 ltrs sacks.</p> <p>Chickens are all in order.</p> <p>Jon suggested a charcoal retort to produce charcoal from the wood on the Green.</p>	<p>Richard</p> <p>Vic</p> <p>Alan</p>
7.	Date of next meeting	
	The next meeting will be held on Tuesday 24/11/15 at 19:30 at Wendy's house.	

Meeting closed at 21:00

Distribution: Those present + Maurice Cross, John Spiers, Michele Nicholas, Liz Miller