

SOULBURY MILLENNIUM GREEN

MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 27 January 2020

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer/Sec
 Nigel Kemal
 Vic Wright
 Liz Miller
 Richard Caplan Part time
 Michele Nicholas Part time
 Greg Bard Part time
 Jim Whiting Part time

Apologies: Elizabeth Caplan

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct, ratified and signed by Alan.</p> <p>Matters arising: the date of Soulfest has changed from 20 June to 11 July.</p>	
2	Finance report/income from events/website	
	<p>Current account balance: £3,132.04 Deposit account balance: £2,770.93 Petty cash: £62.61</p> <p>AVDC Lottery: We received £9.50 in December 2019 and £11.00 in January 2020.</p> <p>Keech Hospice has yet to bank our cheque of £500 presented to them on 18 January.</p> <p>100 Club: we have 60 members so far for next year's draws. Liz suggested we wait to draw January and February 2020 draws at our February meeting to give a little extra time to increase membership.</p> <p>Appointment has been made for Wendy and Alan to go to Barclays Bank to discuss opening an account.</p>	Alan/Wendy
3	Work in progress	
	<p>To do' list is really for work in the better weather. New work has taken priority such as installing electricity into the container, digging a sump to drain the pathway by the childrens' play area and logging.</p> <p>Pond: pond keeps filling and is being pumped out. Hopefully the liner will be in place soon.</p> <p>A marquee has ben booked for events at Alders Farm on two occasions at £150 each event. The dates are 27 June and 18 July.</p>	

	<p>Vic has written up a list of actions to be carried out when departing and leaving the parish hall which includes when it is left after the Community Payback teams have been with us. These instructions have also been put on all paperwork required by the Community Payback organisers.</p>	
4	Events	
	<p>2020</p> <p>Quiz Night: 22 February.</p> <p>Tickets £10 each to include 2 course hot supper. 7 pm open doors to start at 7:30 pm. Wendy to produce posters. Need raffle prizes. Food: Jacket potatoes, Liz will produce veggie option and one sweet, will give to Wendy to freeze as she cannot be at the event. Wendy will produce chicken casserole and Peggy will produce a lamb dish. Nigel will ask Chris Carter to produce an apple crumble. They will obtain custard as well.</p> <p>Easter Egg Hunt: 11 April</p> <p>Will be discussed nearer the event.</p> <p>VEDay75: 8 May</p> <p>Soulbury has registered to be part of the celebrations. At the moment it appears we will open the parish hall in time for 3pm when the celebration starts nationwide. Hopefully we will have a piper again and Michael Fopp has been approached to show films relating to this event with tea and cake on offer. 7pm bells at churches and cathedrals will ring out and street parties will start. We intend to use the Millennium Green for this so a marquee will be put up. We probably will ask everyone to bring platefuls of sandwiches, cakes etc (street party style) for everyone to enjoy. When this plan is confirmed information and posters will be produced. It appears that Jackie Ridley has offered to look after this for us.</p> <p>Soulfest: 11 July</p> <p>Michele, Greg and Jim attended to go through details known so far for the event: runs from midday to 9pm, there will be one stage, Greg and Jim will use their equipment for all bands that day, 7 bands have agreed to play, event will be ticketed at £5 in advance/£6 at door on day, festival wrist bands ordered, Facebook page created 'Soulfest 2020' and already has a good following, looking to set up small retail 'village' taking 10% of what they take, probable charity will be Henry Alan Trust in Milton Keynes. Any meeting held by Michele, Greg and Jim will be minuted and if they have any questions they just need to ask. Wendy will provide the floats for event entrance, bar, BBQ and tea tent. All other stands will look after themselves in this respect. They will also be responsible for their own gazebos. Community Payback teams organised for the weekend to set up, break down and clear up. Main committee members will look after sponsorship, either a title sponsor or several sponsors for different aspects such as one company sponsoring the music, another for the BBQ and another for the signage, etc.</p>	<p>All</p> <p>All</p>

	Bonfire Night: 7 November Singalong: 5 December	
5	100 Club	
	The 100 Club for December was drawn at the meeting: No. 38 Christine Sheppard Wendy will organise cheque.	Wendy
6	Any other business	
	Nigel will compose letters to try to get sponsorship. Wendy will send him the email sent to Buttles regarding title sponsorship to which we have yet to receive a reply.	Nigel/Wendy
7	Date of next meeting	
	The next meeting will be at Wendy's house on Monday, 24th February, 2020 at 19:30. There will be no meeting in December.	All present please

Meeting closed at 21.20 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Elizabeth Caplan

'To Do' List for 2020

Soil

Level pond edges (see pond)

Main Park Area

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed. Cold asphalt

Main Pond

Liner purchased, pond needs emptying

Level and shape pond edges.

Clear under trees.

Remove final stumps.

Fix picnic bench to bottle neck pond edge.

Tidy inner pond edges and remove debris.

Meadow

Maintain pathways

Stage Area

Clear and prune rear tree area

Ash tree to be pollarded - end of year job now

Woodlands

Maintain woodland zones

Greenhouse Area

Build Greenhouses

Cutback overhangs

Organise compost bins

Orchard

Maintain and rebuild fruit tree beds

Level ground by toilet area

Mulberry to go to the orchard.

Replacement plum trees obtained, one planted, the other awaiting its home (on Wendy's plot).