

SOULBURY MILLENNIUM GREEN

MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 26 November 2018

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer/Sec
 Liz Miller
 Elizabeth Caplan

Apologies: John Spires
 Maurice Cross
 Vic Wright
 Barbara Wray
 Richard Caplan
 Michele Nicholas

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Matters arising: Michele advised that we have been asked to Young Minds offices in London for a photoshoot when presenting them with their cheque. Michele to gather some dates from them.</p> <p>Other matter arising are still in progress.</p>	<p>Michele</p> <p>All</p>
2	Finance report/income from events/website	
	<p>Current account balance: £2,778.09 Deposit account balance: £2,765.77 Petty cash: £71.88</p> <p>AVDC Lottery: We received £12.50 in Nov 2018.</p> <p>Moving the bank account: In beginning the process Wendy found that she was not asked for one vital piece of information which required her to go back to the parish councillors. The final piece has now been received so she can carry on with the process.</p> <p>Vic still to talk to Jim Woolley landlord of The Hare to sort out the presentation of their £400.</p> <p>AmazonSmile has now been set up. Wendy has included information about it in the next Parish News.</p> <p>Bonfire Night made £637.39.</p> <p>Battle's Over: made £79 from donations for wine, etc. It was agreed that this money should go to the SMG funds.</p> <p>£175.75 was made in the bucket collection to go the charities determined by the organisers of the national tribute. Dividing the amount meant £43.93 would go to one and £43.94 to the others so Alan officially proposed that £45 be sent to each of them. This was seconded by Liz. Whilst this was not strictly an SMG occasion, the bank account was used for this purpose hence the clear recording of these activities.</p>	<p>Wendy</p> <p>Vic</p> <p>Wendy</p>

3	Work in progress	
	<p>Work in progress: Richard did not attend this meeting but sent an email highlighting all the work done.</p> <p>Fire pit cleared</p> <p>Blackthorn cut back (need to talk about a digger day - see below)</p> <p>Back hidden pond, between Annex and main pond, has begun to be cut back and tidied as has the circle patio in corner</p> <p>New pathway and bridges being built between annex and hidden pond leading to the top meadow</p> <p>New hedge between paddock and annex being mapped out and planted</p> <p>Annex drainage trench cleared and extended</p> <p>Small Annex ponds area being back filled and landscaped (need top soil from somewhere if possible)</p> <p>Small TEMPORARY fire pit being built in main annex pond (just to clear the last of the summer debris)</p> <p>Rain shelter 25% built (ongoing Sunday crew project). They love it and are very involved. Once its done, we'll never need to up the marquees at the last minute when hall is booked.</p> <p>Work area/rain shelter old gate opened and usable (need to discuss whether best to remove altogether or maybe we cut it in half and re-build)</p> <p>Most areas mowed for season (Please remind me to do orchard!)</p> <p>Multiple leaf clearances</p> <p>Reindeer completed! BOOM! (unless you wish to have Antlers added).</p> <p>Matt is up for a digger day. I think it's a good idea, not just for the blackthorn but it occurred to me over the years that pretty much the worst, hardest and most painful job I do at the green is turning the compost bins. I appreciate that the whole compost 'thing is my 'baby' and that's why I never ask anyone else to help clear or turn it. However, thinking about the digger it also occurred to me that using a digger to pull the compost out and then replace it would probably take about 15 minutes rather than an entire weekend with 2 to 3 weeks recovery time afterwards.</p> <p>'To do' list</p> <p>Was updated and still attached to the minutes.</p> <p>Lime Tree still ongoing.</p>	<p>Alan/Richard</p> <p>Liz</p>
4	Events	
	<p>2019</p> <p>Quiz Night: 9 February</p> <p>Alan will book the hall. We need to get this publicised now. Elizabeth will create a poster.</p> <p>Easter Egg Hunt: 20 April</p> <p>Soulfest:</p> <p>Discussion on dates. It appears that Chillfest is 6 July and the Leighton Buzzard carnival is 13 July. It was therefore mooted that a date late in June would be good. Michele will contact Alison of the PommyGranites to ascertain their availability.</p>	<p>Alan/ Elizabeth</p> <p>Michele</p>

	<p>Bonfire Night: 2 November</p> <p>Alan put forward the idea of a barn dance on the Green. We now have two marquees the same size which would ease pressures should the weather be against us. It was agreed that enquiries for bands and callers would be good to ascertain costs, etc. We thought May would be a good time to do it.</p>	All
5	100 Club	
	<p>The 100 Club was drawn for November:</p> <p style="text-align: center;">No. 1 Chris Bryant</p> <p>Cheque sent after meeting.</p> <p>The application form for 2019 has been included in the December/ January Parish News. It was also suggested that we have some printed and ready to hand out at the Singalong on 1 December.</p>	Wendy
6	Any other business	
	<p>Adult exercise equipment: Alan has looked at the brochure and it appears we can't avoid installation fees as the equipment needs to be erected properly to ensure H&S issues are covered. Alan also suggested that Richard needs to look at the brochure. He also felt that we need no more than one or two pieces of equipment and siting it will need a lot of thought. We want to spend s106 money - how much is there? We need to check with the Parish Clerk. It appears that a lot of villages/ towns have used these sorts of funds when purchasing this equipment.</p> <p>Vic asked Wendy to send letters of thanks to: Gigaclear, Chris Bryant, All at the Boot - done The Community Service management, cc Trish and David. - now has addresses to get this one done.</p> <p>Elizabeth asked that at the next Bonfire Night we consider lighting the path from the gate to the site of the event. It is very dark and those with mobility aids would find it much easier to get to the event.</p> <p>Barbara (via email) suggested that a card of thanks goes to Jim for locking and unlocking the EcoToilet every day. Perhaps this could be in the form of a personalised Christmas card. All agreed.</p> <p>Liz expressed concern that the areas which were designed as 'wild' areas of the Green have been manicured now. The habitat for ground nesting birds, grass snakes, etc. has all but disappeared. This was discussed and everyone generally agreed but because the SMG had been left for so long in a very overgrown state we couldn't see the 'wood for the trees'. Now we have done that, we are reinstating hedges, clearing ditches (the area does get exceedingly wet), landscaping in such a way that minimum maintenance is required allowing nature to 'do its thing'.</p> <p>Wendy advised that her freezer is full of buns and hotdogs and taking some space she needs. Suggested that Richard uses these up on the crews as keeping it until next Soulfest is not such a wonderful idea.</p>	Richard Alan Wendy Wendy Richard
7	Date of next meeting	
	The next meeting will be held on Monday, 28th January 2019 at 19:30 at Wendy's house.	All present please

Meeting closed at 20.55 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Michele Nicholas, Richard Caplan, Vic Wright, Barbara Wray

'To Do' List for 2018

Soil

Level pond edges (see pond)

Main Park Area

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous

Still need to reseed where soil was kept

Reindeer repair to continue

Annex

Lime tree to be planted.

Main Pond

Level and shape pond edges

Clear under trees

Remove final stumps

Fix picnic bench to bottle neck pond edge

Tidy inner pond edges and remove debris

Hope for a liner! Pray if so inclined !

Meadow

Annual mowing

Maintain pathways

Clear dead wood and pathways in righthand woodland

Stage Area

Clear and prune rear tree area

Ash tree to be pollarded

Woodlands

Rebuild and add wood chippings to pathways

Maintain woodland zones

Greenhouse Area

Build Greenhouses

Cutback overhangs

Orchard

Maintain and rebuild fruit tree beds

Level ground by toilet area