

# Soulbury Millennium Green Trust

Registered Charity No 1070738

## Minutes of Meeting 26 May 2015

Those present: Alan Stevens Chairman  
Vic Wright Deputy Chairman  
Wendy Taylor Treasurer  
Richard Caplan  
Christine Sheppard  
Jon Sheppard  
Liz Miller

Apologies: Maurice Cross  
John Spires  
Elizabeth Caplan  
Valerie Redbart  
Michelle Nicholas

1.	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Complaint received from John Day re dog's not on leads in the Green. Vic met John. Problem by lifebuoy area. Fence can be raised. Top of Green - there is an obvious path which dogs can use and there is a hole in the fence. Get some chicken wire and infil. Horse field fence repaired.</p> <p>Vic suggested the purchase of a log cabin as a visitor centre on the Green. Agreed that the idea is good in principle but there are other options to a log cabin, ie a round house. However, the first step is to get firm quotes for whatever we choose to do to take things forward in terms of acquiring grants. Jon suggested that a visit to a woodland area in Luton would be a good idea where there is a round house so we had an idea of what they are.</p> <p>Shed: needs emptying and sorting. Mowers need bolting to the ground. Job mostly done and certainly more organised than it was.</p> <p>Chickens: Concern for the one lonely chicken and it needs another home with friends. Alan felt that we should acquire rescue chickens. However area needs to be improved. Jon and Richard will come up with a game plan. Liz worried about attracting more rats. It was pointed out that the chickens are useful not just decorative, ie they eat goose grass and Richard would rather feed it to chickens than compost it.</p> <p>Vic brought all the resignation letters for the Trustees to sign so the Parish Council can become the sole corporate trustee for the SMG. All trustees present signed their letter, two remain outstanding and Vic will follow this up.</p>	<p>Richard/Jon</p> <p>Jon/Richard/ Vic/Alan</p> <p>Richard/Jon</p> <p>Richard/Jon</p> <p>Vic</p>

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2.	Finance report/income from events	
	<p>Bake Day received another £25 from Liz. Race night made £606.83.</p> <p>Current account balance: £1189.75 with cheques to the value of £50.39 drawn but not presented. Deposit account balance: £7009.91</p> <p>Wendy advised that the documents to change signatories and contact details with CAF Bank were completed and she was advised this week that all the changes are now in place. This means that Alan, Wendy, Christine and Elizabeth are now signatories on the accounts. Wendy will now set up online banking so monies can be deposited into everyone's bank accounts direct, negating the need to write so many cheques. Wendy has now sorted out water, power and bank and can now deal direct with them all.</p> <p>Wendy has been given the latest electricity metre reading so SMG can be up to date with Good Energy. Reading was: 083932.</p> <p>Wendy to investigate interest earning deposit accounts.</p>	Wendy
3.	Work in progress	
	<p>Orchard - mowed, strimmed, flattened and planted with plants from Dobbies. Notice of thanks to be erected at the orchard. This will be photographed and sent to them.</p> <p>Main area mowed, seeded and strimmed. All woodwork painted. Dummy cameras installed plus CCTV sign Meadow areas mostly cut. More diverse than ever now. Stage area weeded and sprayed. Pond path and patio area cleared. Soulfest signs are up.</p> <p>Alan felt that the noticeboard was getting overgrown and is in the wrong place so new location was discussed. To be moved after Soulfest. Probably get the Community Service team to help.</p>	Vic       Richard/Jon
4.	Events	
	<p><b>Soulfest 6/6:</b> Toilets arranged at £100 for two cubicles. 2 of the 5 acts met and happy to use stage area. Michelle needs money upfront. Vic will take cheque from SMG and will give Michelle the cash. Christine raised issue of cabling for power at the event. Old carpeting can be used to cover wiring to prevent trip hazard. Richard requested more extension leads. Bar being run by SMG. Community guys to help with event. They will get reflective jackets saying 'staff' rather than their uniform. Christine has 10 cakes at the moment for the tea tent. Areas around ponds will have warning notices. 'Enter at own risk' sign will be put on gate. Ice cream van will be present. We now have to rely on Michelle and Erin to complete arrangements for the event. Soulfest needs to go onto Streetlife.</p>	All

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	<p><b>School Festival 10/6:</b> Five schools involved and Stewkley is bringing two groups. Leave tents up from Soulfest. Do we have a PA system? Vic will try to source one. Judges needed - Luther Brazier and wife, Mary, to judge. Alan to ask Val Redbart and Vic will also judge.</p> <p><b>Independence Day Barbeque 4/7:</b> 1200-1800 to include teddy bear hunt/picnic. Probably will include a bar but will take final decision having seen how successful the bar is at Soulfest. It will be 'bring your own food'.</p>	<p>All</p> <p>Christine/Alan/ Vic</p>
<b>5.</b>	<b>Any other business</b>	
	<p>Community Service team. Vic apologised for the mess over arrangements last Friday (22<sup>nd</sup>). They are coming this Friday (29<sup>th</sup>) and Saturday (30<sup>th</sup>). Vic would like someone to supervise Friday. Jon will do this. Jon will get them to rake up The Green and clear the area around Mount Pleasant electrical sub station.</p> <p>Need fan belts for mowers. Alan to look on Ebay as Richard having issue with obtaining them and we need the mowers by this weekend to prepare for Soulfest.</p> <p>The 100 club May draw winner is David Booth.</p> <p>Joining a national body. Jon's idea. Richard has signed up to several websites to learn about what they do. Areas cover composting, ecology but before we can 'join' them they all want to know that our project is sound. Game plan needs to be in place. It was decided that the legal stuff needs to be sorted first and then we need establish the focus of the SMG to know which body to align with.</p> <p>Japanese Knotweed, a notifiable weed, has been reported to Highways by Vic who are dealing. This is in the Stewkley Road by the SMG.</p> <p>Vic spoke at social group saying we need benches on the Green and why not sponsor one while you are alive so you can sit on it (probably not in those words, though!). He was offered £50 there and then. We need a bench so team will look for one.</p>	<p>Vic/Jon</p> <p>Alan</p> <p>Alan/Vic/ Parish Council</p> <p>Vic</p> <p>All</p>
<b>6.</b>	<b>Date of next meeting</b>	
	Tuesday, 22 June 2015 at 19:30 at Wendy's house.	

Meeting closed at 21:30

Distribution: Those present + Elizabeth Caplan, Maurice Cross, Valerie Redbart, John Spires, Michele Nicholas