

SOULBURY MILLENNIUM GREEN

MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 25 November 2019

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer/Sec
 Nigel Kemal

Apologies: Vic Wright

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>It became apparent that we could not form a quorum for the meeting so the decisions made and reported in these minutes will need ratifying at the January meeting. However, timing of the Quiz Night means actions had to take place to ensure the venue and quizmaster.</p> <p>Nigel has completed the guttering to the EcoToilet. The cost was £24.58.</p>	
2	Finance report/income from events/website	
	<p>Current account balance: £2,581.40 Deposit account balance: £2,769.89 Petty cash: £62.61</p> <p>AVDC Lottery: We received £10.00 in November 2019.</p> <p>The committee is losing patience with Lloyds Bank so Alan offered to ask Barclays if they can provide the banking facilities we need.</p> <p>Wendy deposited £752.59 - proceeds from the Bonfire Night, 100 club ad donations. It appears we made £292.20 from the Bonfire Night.</p> <p>100 Club: we already have 21 members for next year's draws and more are trickling in.</p> <p>Wendy to email Keech Hospice to ask for dates to present cheque. The weather has not been conducive for a photoshoot. Post meeting note: this has been done and Keech will get back to her with dates.</p>	<p>Alan</p> <p>Wendy</p>
3	Work in progress	
	<p>To do' list continues to be worked through. See changes to the list below.</p> <p>Pond: pond is full again. Will keep a watching brief on weather and ground conditions to complete the job.</p> <p>There is a heap of clippings at the gateway and Community Payback crews will spread these.</p> <p>Alan will talk to team leaders of the Community Payback crews to insist that they leave the village hall in good condition and tidy.</p>	

4	Events	
	<p>2019 Bonfire Night: 2 November Debrief at next meeting.</p> <p>2020 Soulfest: 20 June Due to PommyGranites not performing this year it is all hands to the pump to contact bands and co-ordinate with Michele. We must also bear in mind that we need to do the posters this year. Buttles has been emailed asking if they would like to be title sponsor this year. Nothing heard yet. Nigel will create a letter to ask local businesses if they would like to sponsor the event. We can either have one title sponsor or several sponsors to make up a total of £1,000 of sponsorship.</p> <p>Quiz Night: 22 February. Wendy to email Jax to book the hall and James to be quizmaster. Post-meeting note: hall booked and James will be quizmaster.</p> <p>Easter Egg Hunt: 11 April Bonfire Night: 7 November Singalong: 5 December</p>	<p>All</p> <p>All</p> <p>Wendy</p>
5	100 Club	
	<p>The 100 Club for October was drawn at the meeting:</p> <p style="text-align: center;">No. 4 Tony Quartly</p> <p>Wendy will organise cheque.</p>	<p>Wendy</p>
6	Any other business	
	No items raised.	
7	Date of next meeting	
	The next meeting will be at Wendy's house on Monday, 27th January, 2020 at 19:30. There will be no meeting in December.	All present please

Meeting closed at 20.25 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Liz Miller, Elizabeth Caplan, Richard Caplan, Vic Wright, Michele Nicholas.

'To Do' List for 2019

Soil

Level pond edges (see pond)

Main Park Area

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed. Cold asphalt

Main Pond

Liner purchased, pond needs emptying

Level and shape pond edges.

Clear under trees.

Remove final stumps.

Fix picnic bench to bottle neck pond edge.

Tidy inner pond edges and remove debris.

Meadow

Maintain pathways

Stage Area

Clear and prune rear tree area

Ash tree to be pollarded - end of year job now

Woodlands

Maintain woodland zones

Greenhouse Area

Build Greenhouses

Cutback overhangs

Organise compost bins

Orchard

Maintain and rebuild fruit tree beds

Level ground by toilet area

Mulberry to go to the orchard.

Replacement plum trees obtained, one planted, the other awaiting its home (on Wendy's plot).