

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

### Minutes of Meeting

25 March 2019

Those present:                    Alan Stevens                    Chairman  
   Wendy Taylor                    Treasurer/Sec  
   Vic Wright  
   Barbara Wray  
   Elizabeth Caplan  
   Richard Caplan

Apologies:                         John Spires  
   Maurice Cross  
   Liz Miller  
   Michele Nicholas

1	Previous minutes and matters arising	Action
	Minutes of the last meeting agreed as correct and signed by Alan. Matters arising: No matters arising.	
2	Finance report/income from events/website	
	Current account balance:    £3,581.21 Deposit account balance:    £2,766.77 Petty cash:                        £42.99  AVDC Lottery: We received £10.00 in Mar 2019.  Moving the bank account: Wendy is still awaiting the trustee documentation from the parish clerk so cannot move things along now until she receives it. This is still the case.  Wendy banked £904.70 made up of 100 Club receipts £480, Quiz Night £180 and the Singalong £244.70.	Wendy  Wendy
3	Work in progress	
	To do' list continues to be worked through.  Lime Tree has been healed in, awaiting its permanent planting. Mulberry is also healed in.  Vic will obtain grass seed, Gromore and Fish Blood and Bones. Post meeting note: all purchased and stored at the SMG.  Richard said the tiller needs a service. It was agreed he could arrange this and Vic suggested the Parish Council should go halves on the cost.  Vic asked if we have more detail about the pond liner and what we get for £1,900. This is for the funding application.	

4	Events	
	<p><b>2019</b></p> <p><b>Easter Egg Hunt: 20 April</b></p> <p>Event to commence 2pm until 4pm. Elizabeth will provide poster for inclusion in Parish News. Wendy will ensure James Mansfield-Sturgess gets it for the Facebook page. Post meeting note: Jax and Tony will not be around over Easter but want to provide the eggs for the event. Alan will let them know what we want. Local bakers will be asked for cake donations, in particular, small cup cakes and the like so small children can enjoy them.</p> <p><b>Soulfest 2019: 29 June</b> It was generally agreed that this year there will be an entry fee for the event of £5 per person, under 12s going free. Alan advised that he is attending a meeting at Michele's on Thursday at 7:30 pm to discuss the layout of the green in terms of staging, food, drink, teas/coffees and kid's entertainment. There appears to be some confusion as to how far down the field we intend to move the bands. The Heath Band will be with us again. We will leave the programme of music to them but we much finish with Pomp and Circumstance and the usual 'last night of the Proms' type ending. They will play from 7:30 to 9:00 pm.</p> <p><b>Bonfire Night: 2 November</b></p> <p>More discussion nearer the time.</p>	<p>Elizabeth</p> <p>Alan</p> <p>All</p> <p>Michele/Alan</p>
5	100 Club	
	<p>The 100 Club for March was drawn:</p> <p style="text-align: center;">No. 16          Peggy Stevens          (March)</p> <p>Cheque was drawn and given to Alan.</p>	
6	Any other business	
	<p>Elizabeth asked if we had received any money from AmazonSmile. Wendy explained that we receive monies on a quarterly basis if enough purchases had been made to give us any return. The minimum amount that can be transferred is £5. If we don't achieve that, it will be held over until we do. We have not been in the scheme long enough to receive any funds.</p> <p>Wendy will produce another 'use the Green as your own risk' sign as the existing one is getting tatty and Alan will produce a more sturdy weatherproof board for it. Post meeting note: Alan has made new sign and attached it to the SMG gate.</p> <p>Alan asked that we acquire a counter - clicker type - for use at events to give us an idea of how many attend. Numbers is a question asked by insurance companies when setting up event insurance. Vic was nominated to buy it in his absence at the last meeting, which he will do now he is back from hols.</p> <p>It was raised that the slab of concrete by the stopcock is damaged as someone with a large vehicle drove over it.</p>	<p>Vic</p>

7	Date of next meeting	
	The next meeting will be held on Monday, 23rd April 2019 at 19:30 at Wendy's house.	All present please

Meeting closed at 20.25 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Michele Nicholas, Liz Miller

## 'To Do' List for 2019

### Soil

Level pond edges (see pond)

### Main Park Area

Continuous seasonal mowing - will continue after Winter.

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed.

Still need to reseed where soil was kept. Spring job.

### Annex

Lime tree healed in, awaiting permanent planting. Will be by the two sided seat.

### Main Pond

Level and shape pond edges.

Clear under trees.

Remove final stumps.

Fix picnic bench to bottle neck pond edge.

Tidy inner pond edges and remove debris.

### Meadow

Annual mowing - will continue after Winter.

Maintain pathways

Clear dead wood and pathways in righthand woodland

### Stage Area

Clear and prune rear tree area

Ash tree to be pollarded

### Woodlands

Rebuild and add wood chippings to pathways

Maintain woodland zones

### Greenhouse Area

Build Greenhouses

Cutback overhangs

### Orchard

Maintain and rebuild fruit tree beds

Level ground by toilet area

Mulberry to go to the orchard.

Replacement plum trees obtained, one planted, the other awaiting its home (on Wendy's plot).