

# SOULBURY MILLENNIUM GREEN MANAGEMENT COMMITTEE

Registered Charity No 1070738

## Minutes of Meeting 25 February 2019

Those present:                      Alan Stevens                      Chairman  
   Wendy Taylor                      Treasurer/Sec  
   Liz Miller  
   Barbara Wray

Apologies:                              John Spires  
   Maurice Cross  
   Elizabeth Caplan  
   Richard Caplan  
   Vic Wright  
   Michele Nicholas

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Matters arising: Vic contacted Jim Woolley and arrangements will be made for cheque presentation. Chase Michele for cheque presentation date with Young Minds.</p>	Vic/Michele
2	Finance report/income from events/website	
	<p>Current account balance:    £2,745.31 Deposit account balance:    £2,766.77 Petty cash:                        £42.99</p> <p>Petty cash reduced as Wendy settled Liz's bill for the Mulberry and Lime Tree which was £28.89.</p> <p>AVDC Lottery: We received £10.00 in Feb 2019.</p> <p>Moving the bank account: Wendy is still awaiting the trustee documentation from the parish clerk so cannot move things along now until she receives it.</p> <p>Wendy has £904.70 to bank made up of 100 Club receipts of £480, Quiz Night £180 and the Singalong £244.70.</p> <p>Vic purchased items for the Quiz night buffet costing £24.80. However, not all this was used namely the cheese, spread, yoghurt and one apple pie. It was decided to leave the spread in the hall fridge for use by the Community Payback crews and Alan gave Wendy £5.60 for the pie.</p>	Wendy  Wendy
3	Work in progress	
	<p>To do' list continues to be worked through.</p> <p>Lime Tree has been healed in, awaiting its permanent planting.</p>	

	<p>Liz brought sketches of how the hide could look and discussion took place about its siting. First quote for the design was £10,000 but Alan thought we could construct this for a fraction of that cost. Liz also wants 3 descriptive boards; one by the stage (history of the site), one at the entrance to replace the existing sign and one where the hide will be to describe what animals, birds, insects, etc. visit the area. Costs £580, £500, £480 respectively with 10 year guarantee. Alan obtained quote for pond liner £1,900 working on current known dimensions. May be less if pond dimensions are smaller when measured accurately.</p>	Liz/Alan/ Richard
4	Events	
	<p><b>2019</b></p> <p><b>Quiz Night: 9 February</b></p> <p>The turnout was poor for the event, mainly due to (we think) that promotion was left to the last minute. The question was asked about whether we should do it again. Wendy suggested that if we do it might be better to run it later in the year. Barbara commented that she was happy to go door knocking to sell tickets.</p> <p>Wendy then advised that she has put an item in the parish news asking for opinions on what we do, suggestions for events and asking where people look to get information on village events.</p> <p><b>Easter Egg Hunt: 20 April</b></p> <p>Wendy put notice in parish news in March. Richard will do the clues and put the cardboard eggs out. Liz will run tea and cake stand. Must push publicity. Community Payback Saturday crew will erect the marquee. Event to commence 2pm until 4pm.</p> <p><b>Soulfest 2019: 29 June</b> Community Payback crews confirmed to help set up and clear away. Wendy confirmed that Michele was meeting up with Alison of the Pommy Granites last Thursday but we have no info about the outcomes of that meeting. Alan will contact Michele. Alan will ask the Heath Band if they are available for this date to end the day as last year. It was suggested that a note be put into the newsletter asking residents what sort of genres they would like to see playing at this event. However, it was thought better to confirm with Michele what has been arranged before doing this. Wendy was asked by Vic to discuss the band in which Barbara's son played. Barbara advised that she has told the band to deal direct with Michele as she is the main point of contact for such matters. Alan also advised that he has done a bit of canvassing regarding the charging of an entry fee to the event and has, as yet, had no objections. Food for thought. We must ensure that all our sponsors are added to all posters, fliers and event promotion. We will ensure we obtain logos and, if Alison is again producing the posters, get them to her.</p> <p><b>Bonfire Night: 2 November</b></p> <p>More discussion nearer the time.</p>	<p>Richard Liz</p> <p>Alan</p>

5	100 Club	
	<p>Wendy advised that Elizabeth has handed the running of the 100 Club to her. Having entered all the members it appears we have 40 so far. Wendy observed that a lot of those who entered over the last couple of years have not repeated which raised the question, why? Alan asked Wendy for a list of those who have not repeated. Wendy also suggested that whatever the entrant numbers (prize is worked out on the number of entrants) the prize should not go below £25.00. The problem is the less who enter, the smaller the prize and the impetus to enter diminishes - a self perpetuating downward spiral. It was agreed that the prize is £25 for 2019 and everyone should talk up the 100 Club and get more members. Any future members will be charged pro rata depending on which month they start.</p> <p>The 100 Club was drawn:</p> <p style="padding-left: 40px;">No. 14          Jean Housley (January) No. 5          Vicky Rolls (February)</p> <p>Cheques were drawn after the meeting. Liz offered to deliver Vicky Rolls cheque.</p>	All
6	Any other business	
	<p>Elizabeth had sent an email to the Management Committee relating to a Facebook post regarding Rotherfield Millennium Green and their idea to produce a questionnaire to ask users what they want from their Millennium Green. Alan felt this was actually quite a good idea. Whilst we would have to accept that some suggestions are likely to be 'non-starters' there could be that 'golden nugget' which might be a brilliant idea. Questions will be set by the SMG Committee so we are to collectively think of appropriate questions to ask and it will go out with the Parish News.</p> <p>Wendy will produce another 'use the Green as your own risk' sign as the existing one is getting tatty and Alan will produce a more sturdy weatherproof board for it.</p> <p>Alan asked that we acquire a counter - clicker type - for use at events to give us an idea of how many attend. Numbers is a question asked by insurance companies when setting up event insurance. Vic was nominated to buy it.</p>	All  Wendy  Vic
7	Date of next meeting	
	The next meeting will be held on Monday, 25th March 2019 at 19:30 at Wendy's house.	All present please

Meeting closed at 20.55 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Michele Nicholas, Elizabeth Caplan, Richard Caplan, Vic Wright

## **'To Do' List for 2019**

### **Soil**

Level pond edges (see pond)

### **Main Park Area**

Continuous seasonal mowing - will continue after Winter.

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed.

Still need to reseed where soil was kept. Spring job.

Reindeer repair to continue.

### **Annex**

Lime tree healed in, awaiting permanent planting. Will be by the two sided seat.

### **Main Pond**

Level and shape pond edges.

Clear under trees.

Remove final stumps.

Fix picnic bench to bottle neck pond edge.

Tidy inner pond edges and remove debris.

### **Meadow**

Annual mowing - will continue after Winter.

Maintain pathways

Clear dead wood and pathways in righthand woodland

### **Stage Area**

Clear and prune rear tree area

Ash tree to be pollarded

### **Woodlands**

Rebuild and add wood chippings to pathways

Maintain woodland zones

### **Greenhouse Area**

Build Greenhouses

Cutback overhangs

### **Orchard**

Maintain and rebuild fruit tree beds

Level ground by toilet area

Mulberry to go to the orchard.

Replacement plum trees need to be obtained and planted.