

# Soulbury Millennium Green MANAGEMENT COMMITTEE

Registered Charity No 1070738

## Minutes of Meeting 24 November 2015

Those present:      Alan Stevens                      Chairman  
                             Wendy Taylor                      Treasurer  
                             Christine Sheppard  
                             Jon Sheppard  
                             Valerie Redbart

Apologies:            Maurice Cross  
                             John Spires  
                             Michele Nicholas  
                             Liz Miller  
                             Vic Wright  
                             Elizabeth Caplan  
                             Richard Caplan

1.	Previous minutes and matters arising	Action
	Minutes of the last meeting agreed as correct and signed by Alan.	
	Sole corporate trusteeship: John advised that the document is ready and will be collected from the solicitors. SMG to get a copy	John Spires
	The paragraph in the October minutes should have read: Bletchley Park school would like to take a garden under one of the orchard trees as would John Nicholas Care Home and Zeus Gillespie (Gilly).	
	Japanese Knotweed: Report back from TfB, ditch is not BCC property but they will clear it for us. Clearing will start next Spring when the weed starts growing again.	Vic and Alan
	Charity donation from Soulfest 2015: Photograph taken, forwarded to Nicole for inclusion in publicity. Will be in local press in a couple of weeks so it does not coincide with promoting the Head 1 <sup>st</sup> charity calendar.	
	Burglary: claim has been settled £3.1K to Parish Council. Need to get replacement equipment so consideration to be given upgrading. Need a ride-on mower and scythe or one piece of equipment which covers both jobs. To be investigated. Need to look at what is on the market.	Alan, Jon, Richard
	Devils Bit Scabios seeds given to SMG to repair burnt area on green from Alan Dickson. Food source for a Marsh Fritillary butterfly which is on the red list.	
	New marquees damaged by storm but have been repaired very well.	
	Suggestion to put out a request for help clearing up after events - perhaps make an event of it with hot soup cold months, BBQ in summer. To be looked at further.	

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	<p>New marquees damaged by storm but have been repaired very well.</p> <p>Suggestion to put out a request for help clearing up after events - perhaps make an event of it with hot soup cold months, BBQ in summer. To be looked at further.</p> <p>VAT: Alan contacted HM Inspectorate. Section 701 explains what charities can do. In essence we advise the supplier that we are a registered charity, they then fill in a form and do not charge us the VAT element at point of purchase. So we do not claim VAT back, we just don't get charged in the first place.</p>	
<b>2.</b>	<b>Finance report/income from events/website</b>	
	<p>Current account balance:   £1,193.95  Deposit account balance:   £7,018.74  Petty Cash:                    £31.28</p> <p>£427.97 profit from Bonfire Night.</p> <p>Our share for the Ecotoilets is £1,375. Parish Council will buy it and we will refund our share. Alan to get Council bank details to Wendy.</p> <p>AVDC Lottery - Wendy will register SMG with the lottery to receive funds.</p> <p>Charity Commission - wait for single trusteeship. Password needed. Christine will try to obtain it.</p> <p>Wendy advised that the accounts for 2014/15 are with Graham Catchlove for auditing.</p>	<p>Alan/Wendy</p> <p>Wendy</p> <p>Christine</p>
<b>3.</b>	<b>Work in progress</b>	
	<p>Ecotoilets siting - it will be at the end of orchard opposite children's play area. Will have hard standing and ramp.</p> <p>Maintenance:</p> <p>Clearing bonfire site. Relit to clear up what had not been burnt. Needs running over with a magnet. Things ticking along fine in general terms.</p> <p>Chickens being fed cornflakes, cakes, rice and bread. Notice in newsletter asking that they are not fed anything but chicken feed.</p>	<p>Christine</p>

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<b>4.</b>	<b>Events 2016</b>	
	<p>Quiz Night 30/1/16: Time: 7-7:30 pm. nothing in LBO so awareness of event the event needs to be addressed. Christine will ensure it is in the Parish Mag. Bob compiles the quiz, contributions for food required, ie curry, stew, chilli, pavlova, apple pie, etc. Tables of 4 priced per individual at £10 each. Elizabeth - posters need very soon. If she has a problem due to her hip operation Wendy is prepared to step in. Wendy will be advised if she needs to produce something. Raffle prizes needed</p> <p>Race night 12/3/16: Alan organising.</p> <p>Schools Festival: 9/6/16, Elizabeth will get letters to schools. Invite Bletchley School rather than McIntyre.</p> <p>Soulfest 2016: 18/6/16, Michele in talks with Michael Graham. Agreed to see her nearer the time. Agreed in principle to support, need to work out the detail. Charity needs to be decided.</p>	<p>All</p> <p>Elizabeth/ Wendy</p> <p>Elizabeth</p>
<b>5.</b>	<b>100 Club</b>	
	<p>The 100 club was drawn and winner is:</p> <p style="padding-left: 40px;">November: Andrew Wood</p>	
<b>6.</b>	<b>Any other business</b>	
	<p>Printer: Has died needs replacing. Agreed to buy new one go for HP. No more news for the meeting.</p> <p>Wendy is aware that the amount of printing is too much for a low priced inkjet printer so she is looking at laser printers. She will buy it herself and work out the cost per print when the type of cartridge is established.</p> <p>Jon thanked Wendy for all she has been doing for SMG recently and continues to do in raising the profile of the Trust.</p>	<p>Richard</p> <p>Wendy</p>
<b>7.</b>	<b>Date of next meeting</b>	
	<p>The next meeting will be held on Monday 21/12/15 at 19:30 at Wendy's house.</p>	

Meeting closed at 21:15

Distribution: Those present + Maurice Cross, John Spires, Michele Nicholas, Liz Miller, Vic Wright, Elizabeth Caplan, Richard Caplan