

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

### Minutes of Meeting 23 September 2019

Those present:                    Alan Stevens                    Chairman  
   Wendy Taylor                    Treasurer/Sec  
   Elizabeth Caplan  
   Richard Caplan  
   Michele Nicholas  
   Rhys Nicholas

Apologies:                         John Spires  
   Maurice Cross  
   Liz Miller  
   Vic Wright  
   Nigel Kemal

| 1 | Previous minutes and matters arising  | Action                    |
|---|---|---------------------------|
|   | <p>Minutes of the last meeting agreed as correct and signed by Alan.<br/>Owners of the dogs who attack dogs and residents in SMG have been sent a letter by the parish clerk regarding the actions of the dog and what the village expects to see in terms of them controlling the animals.</p>   |                           |
| 2 | Finance report/income from events/website   |                           |
|   | <p>Current account balance:    £3,193.21<br/>Deposit account balance:    £2,768.84<br/>Petty cash:                        £62.61</p> <p>AVDC Lottery: We received £12.50 in August and £10.00 in September 2019.</p> <p>Wendy has received letters from Lloyds Bank saying they are dealing with the matter but has heard no more.</p> <p>Wendy has £50 to bank from the hire of the marquee.</p> <p>Discussion took place on the cost of the hire of the marquee. It was decided to increase the fee to £250 for each occasion and if the marquees were to go off the SMG for an event then discussion would take place on the cost and logistics of this. Wendy was asked to reword the ad in the parish mag. Post-meeting note: Wendy looked at the ad with a view to rewording to find that nowhere does it mention events not held on the SMG. The entire ad. is worded around promoting the SMG as a venue highlighting the use of the marquees. After further discussion with Alan it was also decided to increase the hire fee to £150 as Alan had done some research and found this to be on par with other hirers. It has also been made clear on the ad that for events off the SMG costs and logistics would be discussed with the hirer.</p> <p>It was agreed to give Andy Wood a half case of wine for auditing the accounts.</p> | <p>Wendy</p> <p>Wendy</p> |

|   |  |                    |
|---|--|--------------------|
| 3 | Work in progress   |                    |
|   | <p>To do' list continues to be worked through. See changes to the list below.</p> <p>Pond: Work on pond area moving on a storm. Liner to be installed in a couple of weeks.</p> <p>Padlock is required for the energy cupboard.</p> <p>Freezer and fridge to be sorted and cleaned. Subsequent to this meeting someone cut the cable to the freezer so all the contents had to be thrown away.</p>   |                    |
| 4 | Events   |                    |
|   | <p><b>2019</b></p> <p><b>Bonfire Night: 2 November</b></p> <p>Ad. to go into Parish Mag. Social group will be asked to run the tea tent. Andy Wood will be asked to be in charge of lighting the fireworks.</p> <p>We will liaise with Rhys with this event in relation to his new project (see AOB).</p> <p>Donations of fireworks/cash will be sought.</p>   | All                |
| 5 | 100 Club   |                    |
|   | <p>The 100 Club for August and September was drawn at the meeting:</p> <p style="padding-left: 40px;">No. 11          Miranda Storey<br/>No. 31          Chris Atkins</p> <p>Cheque to Chris Atkins was taken by Alan for distribution, Miranda's will be delivered by Wendy.</p>  | Alan & Wendy       |
| 6 | Any other business   |                    |
|   | <p>Michele brought her son to the meeting to explain the requirements for a World Challenge trip to Borneo in July 2021. He needs to raise funds for this trip and we were asked if it was OK to use the SMG for some of them which will mainly be music events. However, the committee suggested such things as using the marquee for a sit-down black tie type of 'do'. He could also run music events alongside events the SMG already hold. This would need careful planning. He also is considering a mini market on the SMG, quiz nights (in the open air), cake sales, etc. We are happy to support him if he can support us. He has 2 years to do this so we stressed he needs plan against the payment timetable. They will keep us informed.</p> |                    |
| 7 | Date of next meeting   |                    |
|   | <p>The next meeting will be at Wendy's house on Monday, 28th October, 2019 at 19:30.</p>   | All present please |

Meeting closed at 20.30 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Liz Miller, Vic Wright, Nigel Kemal.

## **'To Do' List for 2019**

### **Soil**

Level pond edges (see pond)

### **Main Park Area**

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous. Moss on path now.

To be pressure washed. Cold asphalt

### **Main Pond**

Liner purchased, pond needs emptying

Level and shape pond edges.

Clear under trees.

Remove final stumps.

Fix picnic bench to bottle neck pond edge.

Tidy inner pond edges and remove debris.

### **Meadow**

Maintain pathways

Has been mowed.

### **Stage Area**

Clear and prune rear tree area

Ash tree to be pollarded - end of year job now

### **Woodlands**

Maintain woodland zones

### **Greenhouse Area**

Build Greenhouses

Cutback overhangs

### **Orchard**

Maintain and rebuild fruit tree beds

Level ground by toilet area

Mulberry to go to the orchard.

Replacement plum trees obtained, one planted, the other awaiting its home (on Wendy's plot).