

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

### Minutes of Meeting 23 July 2018

Those present:                      Alan Stevens                      Chairman  
    Wendy Taylor                      Treasurer/Sec  
    Vic Wright  
    Barbara Wray

Apologies:                              John Spires  
    Maurice Cross  
    Liz Miller  
    Elizabeth Caplan  
    Richard Caplan

1	Previous minutes and matters arising	Action
	Minutes of the last meeting agreed as correct and signed by Alan.  There were no matters arising.	
2	Finance report/income from events/website	
	Current account balance:    £4,431.18 Deposit account balance:    £2,765.42 Petty cash:                        £51.88  AVDC Lottery: We received £10.00 in July 2018.  Accounts have been audited by Andy Wood and presented at the AGM. It was agreed that a mixed case of 6 wines be sent to Andy for supporting the SMG in this way.  Alan suggested we look at registering SMG with the Amazon charity scheme which would enable us to benefit from .5% of purchases made by anyone who wants to support SMG at no cost to them. Wendy will look into this. Alan will forward email he received about the scheme.	Wendy        Wendy
3	Work in progress	
	Work in progress: <b>'To do' list</b> Was updated and still attached to the minutes. Richard and the community payback teams did a lot of work in the annex this weekend.	

4	Events	
	<p><b>Soulfest 2018: 14 July</b> This was, again, very successful. Very good comments about the changes in genres and how fitting the proms style concert by the Heath band was. The day catered very well for a bigger range of audience.</p> <p><b>Bonfire Night: 3 November</b> Less palettes this year. We need to get sponsorship.</p> <p><b>Quiz Night 2019: poss date: 11/2/19</b> Alan felt that James Mansfield-Sturgess was a better quiz master and suggested he be asked to do the quiz again. Vic will ask and finalise the date with him.</p>	Vic
5	100 Club	
	<p>The 100 Club was drawn for July:</p> <p style="text-align: center;">No. 36: Doug Smith</p> <p>Post meeting note: Both June and July's prizes have been sent to the winners.</p>	
6	Any other business	
	<p>A rude word has been scratched into the roof of the Wendy house in the children's play area. It was suggested that some duct tape could be put over it or the the house removed completely.</p> <p>Wooden bars in the exercise area need replacing. Alan said he intends to replace with metal.</p> <p>Vic needs paperwork from Parish Clerk to continue with the work on CIO status. He will follow this up.</p> <p>Vic suggested we look at gift aid in relation to monies given to the SMG charity. He will look up info on this and report back.</p> <p>Alan advised the new marquee in in the container. He suggested that we put a note in the parish news that the SMG can be used for functions and parties and the marquee can be hired for £50 per event to villagers. Post meeting note: Wendy has added this to the August edition for Soulbury Parish News.</p>	<p>Alan</p> <p>Vic</p> <p>Vic</p> <p>Wendy</p>
7	Date of next meeting	
	<p>It was agreed at this meeting that there will be no August meeting so the next meeting will be held on Monday, 24th September 2018 at 19:30 at Wendy's house.</p>	All present please

Meeting closed at 20.15 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Liz Miller, Elizabeth Caplan, Richard Caplan, Michele Nicholas

## 'To Do' List for 2018

### Soil

Shift soil to annex  
Level pond edges (see pond)  
Level chicken area/surrounding pathways

### Work Area

Rebuild-rear/side and annex pathways Ongoing  
Fix mower and barrows Ongoing

### Main Park Area

Continuous seasonal mowing

### Annex

Remove top layer of turf for extended poppy beds  
(shape and size to be decided) How long is the grass to be  
Replace top soil and compost  
Plant Poppies/Foxgloves/Hollyhocks  
Clear up rear woodland/remove dead wood  
Chop down extra trees

### Side Ponds

Clear side pond area  
Remove extra willow  
Dig new pond holes (Digger?)  
Reseed new walkways  
Collect and store dead wood at rear of ponds

### Main Pond

Level and shape pond edges  
Clear under trees  
Remove final stumps  
Fix picnic bench to bottle neck pond edge  
Tidy inner pond edges and remove debris  
Hope for a liner! Pray if so inclined !

### Bottleneck

Repair and repaint exercise zone fence  
Dig drainage pipe to pond  
Either:  
1) Create new path between play area and exercise zone  
2) Join play area and work zone into one large area

### Meadow

Annual mowing  
Maintain pathways  
Cutback intruding Blackthorn and brambles on left hand side  
Consider moving Bonfire site 30 foot up Meadow and reseed old bonfire site with British meadow flowers. \*  
Clear dead wood and pathways in righthand woodland  
Build new pathway on left hand side through Blackthorn area/Clear original drainage channel

### Stage Area

Clear memorial tree on right side

Clear and prune rear tree area  
Plant conifers/xmas tree on right hand side?  
Ash tree to be pollarded

### **Woodlands**

Clear and maintain pathways  
Rebuild and add wood chippings to pathways  
Remove over seeded trees  
Maintain woodland zones

### **Greenhouse Area**

Build Greenhouses  
Cutback overhangs

### **Orchard**

Annual mowing  
Maintain and rebuild fruit beds  
Level ground by toilet area  
Replace a fruit tree or two (to be decided)

\*It may be better in future (considering crowd feedback) to move the fire closer to the firework zone as its brightness blinds many of the fireworks from view

I noticed this year that the fire in its current position came very close to the right-hand woodlands when in full flame. Moving it further up will stop this from happening.