

SOULBURY MILLENNIUM GREEN MANAGEMENT COMMITTEE

Registered Charity No 1070738

Minutes of Meeting 22 October 2018

Those present: Alan Stevens Chairman
 Wendy Taylor Treasurer/Sec
 Vic Wright
 Barbara Wray
 Liz Miller
 Elizabeth Caplan
 Richard Caplan

Apologies: John Spires
 Maurice Cross

1	Previous minutes and matters arising	Action
	<p>Minutes of the last meeting agreed as correct and signed by Alan.</p> <p>Matters arising: none but in reference to last month's matters arising - quiz master is sorted, the rest are still in progress.</p>	
2	Finance report/income from events/website	
	<p>Current account balance: £3,014.55 Deposit account balance: £2,765.77 Petty cash: £71.88</p> <p>AVDC Lottery: We received £10.00 in Oct 2018.</p> <p>Wendy now has all the details of the parish councillors so can go forward with moving the account.</p> <p>Michele to organise presentation of £400 to Young Minds and Vic will talk to Jim Woolley landlord of The Hare to sort out the presentation of their £400.</p> <p>Insurance to be paid. Post meeting note: insurance has been paid.</p>	<p>Wendy</p> <p>Michele/Vic</p> <p>Wendy</p>
3	Work in progress	
	<p>Work in progress:</p> <p>'To do' list</p> <p>Was updated and still attached to the minutes.</p> <p>Liz asked if a Lime Tree could be planted in the annex as a tribute to Christine and Jon Sheppard. Unanimous decision to go ahead and Liz will source it.</p> <p>Work in annex - a huge improvement to the area.</p>	<p>Liz</p>

4	Events	
	<p>Bonfire Night: 3 November Elizabeth to get poster generated - Vic will get Gigaclear logo to Elizabeth. Tea tent under control. Another offer of fireworks. Bonfire is established. Safety barrier measured out. Phil Desouza will set the fireworks off, has organised £250 worth of fireworks, cash donations for fireworks received. Valerie Redbart will sponsor the burgers. Michele to acquire burgers and buns - Wendy has 48 hotdog buns in her deep freeze and Alan also has buns/sausages. Charging £1 for tea/coffee. Barbara sponsored chilli and rice.</p> <p>Quiz Night 2019: 9 February James Mansfield-Sturgess will be our question master again. Elizabeth will do a chilli. Chicken casserole from Wendy. Costco for sweets. £12.50 per head.</p>	Michele
5	100 Club	
	<p>The 100 Club was drawn for October:</p> <p style="text-align: center;">No. 15 Barbara Wray</p> <p>Cheque given to Barbara at the meeting.</p>	
6	Any other business	
	<p>GDPR, info to go into parish news as it relates to 100 Club.</p> <p>Adult exercise equipment, agreed to look at it. Good for the village. Richard will canvas users to ascertain if it will be used.</p> <p>Signage for play area not to remove play equipment from play area, as older kids are moving it and running around the open areas with it. Richard will look online to see if there is anything suitable.</p> <p>Vic asked Wendy to send letters of thanks to:</p> <p>Gigaclear Chris Bryant All at the Boot The Community Service management, cc Trish and David. Vic to supply copy, Wendy will put onto headed paper.</p> <p>It was agreed by all to give a donation of £50 to Tools for Self Reliance for the supply of a large amount of gardening tools to the SMG. Cheque given to Vic who will deliver by hand.</p>	<p>Wendy</p> <p>Richard</p> <p>Richard</p> <p>Vic/Wendy</p> <p>Vic</p>
7	Date of next meeting	
	<p>The next meeting will be held on Monday, 26th November 2018 at 19:30 at Wendy's house.</p>	All present please

Meeting closed at 20.55 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Michele Nicholas

'To Do' List for 2018

Soil

Level pond edges (see pond)

Main Park Area

Continuous seasonal mowing

Main path - so dry cracks appearing may need resurfacing, not dangerous

Still need to reseed where soil was kept

Reindeer repair to continue

Annex

Lime tree to be planted.

Main Pond

Level and shape pond edges

Clear under trees

Remove final stumps

Fix picnic bench to bottle neck pond edge

Tidy inner pond edges and remove debris

Hope for a liner! Pray if so inclined !

Meadow

Annual mowing

Maintain pathways

Cutback intruding Blackthorn and brambles on left hand side

Clear dead wood and pathways in righthand woodland

Build new pathway on left hand side through Blackthorn area/clear original drainage channel

Stage Area

Clear and prune rear tree area

Ash tree to be pollarded

Woodlands

Rebuild and add wood chippings to pathways

Maintain woodland zones

Greenhouse Area

Build Greenhouses

Cutback overhangs

Orchard

Maintain and rebuild fruit tree beds

Level ground by toilet area