

# SOULBURY MILLENNIUM GREEN

## MANAGEMENT COMMITTEE

Registered Charity No 1070738

### Minutes of Meeting 22 January 2018

Those present:                    Alan Stevens                    Chairman  
   Wendy Taylor                    Treasurer/Sec  
   Richard Caplan  
   Michele Nicholas  
   Barbara Wray

Apologies:                         John Spires  
   Maurice Cross  
   Elizabeth Caplan  
   Vic Wright  
   Liz Miller

1	Previous minutes and matters arising	Action
	Minutes of the last meeting agreed as correct and signed by Alan.  Any matters arising are covered in their respective sections.	
2	Finance report/income from events/website	
	Current account balance:    £3,349.38 Deposit account balance:    £2,764.74 Petty cash:                        £14.88  AVDC Lottery: We received £14.50 from Vale Lottery funds in Dec 2017 and £14.00 in Jan 2018.  All matters relating to changes to the signatories on the bank account are confirmed in place.  Whilst looking to change the bank account for the Soulbury Parish News Wendy discovered that the account she would be using at Lloyds is good for SMG and there are no charges to use the account. Wendy will discuss with CAF Bank and Lloyds then make a decision whether we move the accounts or not. At the moment we pay £5 a month for the privilege of banking with CAF and only earn 70p a year in interest from the deposit account.	Wendy  Wendy
3	Work in progress	
	Work in progress: - Richard's 'to do' was discussed covering each item. As promised in the last minutes a copy of the list is at the end of the minutes. - The Community Impact crew worked hard last Sunday despite the snow and rain. They cleared the tree which was blown down in the area of the chicken run.	

4	Events	
	<p>Quiz Night, 10 February: Wendy realised a poster was not organised so will add one to the parish news and procure A4 versions encapsulated for the village.</p> <p>Schools Festival: 6 June Michele confirmed 2 schools are involved so far so she will follow this up.</p> <p>Soulfest 2018: 14 July The event will run from 13:00-21:00. The BBQ and bar will also stay open for the extended period but the tea tent will finish around 18:00. This year's charity was discussed and, Resolution, a charity dealing with PTSD in services personnel was put forward. Michele felt a charity dealing with mental health issues could also be included this year. Bands were discussed. PommyGranites will be playing although their music this year will be a different. It was agreed that finishing with the Heath Brass Band was good so Alan will organise. Michele will talk to the Cooptimists about their charges and investigate a steel band. Alan will also investigate the Fenny Stompers. It was decided not to charge and stay with donation buckets. Michele will look into the yellow signs that the church fete committee arrange as they are good. Micheal Graham has already contacted Michele regarding road signage and she agreed they could continue as previous years. Wendy will get dates changed on the banner. Alan asked if the posters could be little less fussy. Fliers were fine. Alan will organise the loos. A licence will need organising and as Vic has this off-pat he will be asked to do it again. Jax will be asked if she would like to organise the tea tent. Michele asked for a fridge for the BBQ to store food stuffs. Michele also asked who is opening the event. Vic will also be asked to sort sponsorship but we believe Gigaclear are already on board as a result of their involvement last year. Michele's family are on board again. Logistics will have to be considered to accommodate Heath Band's car parking as they need their vehicles on site.</p>	<p>Wendy</p> <p>Michele</p> <p>Alan/Michele</p> <p>Michele/ Wendy</p> <p>Alan/Vic</p> <p>Vic</p> <p>All</p>
5	100 Club	
	<p>The 100 Club was drawn after the last meeting and the winner was:</p> <p style="text-align: center;">December:                      Lorna Stephen</p> <p>Wendy gave cheque to Alan who will take it to Lorna.</p>	<p>Alan</p>

	<p>The winners highlighted in the last minutes have been approached and they have not received their cheques. Whilst several of them were happy to have them torn up so funds could stay with the SMG it should be them tearing them up having received them. Sue Cook has asked for 3 entries to the 2018 club in lieu of the £36 prize not received. Wendy has been asked by Elizabeth if she would look after the distribution of the prizes which she is more than happy to do.</p> <p>Alan wondered if it was a good idea for Wendy to run the 100 Club but Wendy was not happy to assume this for fear of treading on toes. However, Richard felt it would be sensible and would discuss with Elizabeth.</p> <p>Wendy received a batch of cheques and cash for the 100 Club 2018 so far, amounting to £552.</p>	<p>Wendy</p> <p>Richard</p>
6	Any other business	
	Community Impact Bucks are running a course called 'Attracting and Keeping Volunteers' on 30/1/18. Wendy and Alan are to attend.	Alan/Wendy
7	Date of next meeting	
	The next meeting will be held on Monday, 26 February, 2018 at 19:30 at Wendy's house.	All present please

Meeting closed at 21.00 hrs

Distribution: Those present + John Spires, Maurice Cross, Val Redbart, Elizabeth Caplan, Vic Wright, Liz Miller

### 'To Do' List for 2018

#### Soil

Fill all pot holes and level areas  
Clear/relay BBQ Area (Top Meadow) Done  
Shift Soil to Annex  
Level Pond edges (see pond)  
Level Chicken Area/surrounding pathways  
Level pond/playground bottle neck

#### Work Area

Empty leaf bin into ready compost boxes Done  
Refill leaf bin/rake area Done  
Build small compost boxes/use pre-built boxes Done  
Trailer all rubbish to skip Done  
Rebuild-rear/side and Annex pathways Ongoing  
Fix Mower and barrows

#### Main Park Area

Fill pot holes and tracks  
Re-seed carpark area Need to buy seed

Clear and re-seed willow fence area  
Continuous seasonal mowing

Need to buy seed

### **Annex**

Remove top layer of turf for extended poppy beds  
(shape and size to be decided)  
Replace top soil and compost  
Plant Poppies/Foxgloves/Hollyhocks  
Cut back Hazel (Spring)  
Clear up rear woodland/remove dead wood  
Chop down extra trees

### **Side Ponds**

Clear side pond area  
Remove extra willow  
Dig new pond holes (Digger?)  
Reseed new walkways  
Collect and store dead wood at rear of ponds

### **Main Pond**

Level and shape pond edges  
Clear under trees  
Remove final stumps  
Fix picnic bench to bottle neck pond edge  
Tidy inner pond edges and remove debris  
Hope for a liner! Pray if so inclined !

### **Bottleneck**

Raise and level  
Clear area under trees between play zones  
Repair and repaint exercise zone fence  
Dig drainage pipe to pond  
Either:  
1) Create new path between play area and exercise zone  
2) Join play area and work zone into one large area

### **Meadow**

Annual mowing  
Maintain pathways  
Cutback intruding Blackthorn and brambles on left hand side  
Consider moving Bonfire site 30 foot up Meadow and reseed old bonfire site with British meadow flowers. \*  
Clear dead wood and pathways in righthand woodland  
Build new pathway on left hand side through Blackthorn area/Clear original drainage channel

### **Stage Area**

Weed stage  
Clear memorial tree on right side  
Clear and prune rear tree area  
Plant conifers/xmas tree on right hand side?

### **Woodlands**

Clear and maintain pathways  
Rebuild and add wood chippings to pathways  
Clear out old wood  
Remove over seeded trees

Maintain woodland zones

### **Greenhouse Area**

Build Greenhouses  
Run water piping to area  
Cutback overhangs  
Rebuild pathways

### **Orchard**

Annual mowing  
Maintain and rebuild fruit beds  
Level ground by toilet area  
Replace a fruit tree or two (to be decided)

\*It may be better in future (considering crowd feedback) to move the fire closer to the firework zone as its brightness blinds many of the fireworks from view

I noticed this year that the fire in its current position came very close to the right-hand woodlands when in full flame. Moving it further up will stop this from happening.

